



# University of Colorado

Boulder | Colorado Springs | Denver | Anschutz Medical Campus

## EMPLOYEE SERVICES

Complete the form below to terminate your membership with Colorado WINS and to authorize the termination of the payment of your monthly dues as a payroll deduction.

Send your completed form directly to Employee Services in order to stop your deductions and terminate your membership. Please also contact Colorado WINS at 303-727-8040 to terminate your membership.

*Personnel Board Rule 1-18. Employees have the right to associate, self organize, and designate representatives of their choice. Membership in any employee organization or union is not a condition of state employment. No employee may be coerced into joining or not joining and solicitation of members shall not occur during work hours without the approval of the appointing authority. The employee's representative may confer, with prior consent from the supervisor, on employment matters during work hours. Such conferences should be scheduled to minimize disruption to productivity and the general work environment. A supervisor's consent shall not be unreasonably withheld.*

**Return this form to Employee Services. ES Contact information is below.**

Name \_\_\_\_\_ Emplid \_\_\_\_\_

Home Phone \_\_\_\_\_

Home Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

I wish to terminate my membership in Colorado WINS and authorize the University of Colorado to stop deducting my membership dues from my paycheck.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Forms must be received at Employee Services by 5:00 PM on your payroll cycle due date. Late forms will be processed for the following pay period. View the [Payroll Production calendar](#) for Payroll due dates.

### Employee Services

1800 Grant St. • Suite 400 • Denver, Colorado 80203  
303-860-4200 • 855-216-7740 (toll-free) • 303-860-4299 (fax) • employeeservices@cu.edu