

# Business Glossary Overview in Collibra

Organizing essential business terms  
for clear understanding

Data Governance Enablement Team  
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# What Are Business Terms?



## **Definition of Business Terms**

Business terms are standardized words describing key business concepts used across an organization.

## **Detailed Term Context**

Business terms include definitions, calculation rules, usage notes, and constraints for clarity.

## **Importance of Consistency**

Clear business terms reduce misunderstandings and ensure consistent use of language in data handling.

## **Governance and Stewardship**

Business terms are governed assets with assigned ownership to maintain accountability and quality.



## Why Use a Business Glossary in Collibra?



### **Centralized Governance**

Collibra provides a governed platform ensuring business terms are reviewed, approved, and maintained consistently over time.

### **Consistency Across Teams**

A shared glossary reduces conflicting interpretations, enabling consistent business definitions across departments and reports.

### **Enhanced Data Discovery**

Users can search terms and discover how they relate to data assets, improving understanding and usability of data.

### **Compliance and Alignment**

Governed glossaries support regulatory compliance and bridge business and technical language for improved collaboration.



## Key Features of the Collibra Business Glossary



### **Term Creation and Management**

Users create business terms with detailed definitions and customizable attributes to capture important context.

### **Accountability and Stewardship**

Each term can be assigned an owner and steward, establishing clear responsibility for accuracy and maintenance.

### **Relationships and Connections**

Collibra supports hierarchies, related terms, and synonyms to show how concepts connect across the business.

### **Governance Workflows and Data Links**

Built-in workflows enforce review and approval, while linking terms to data assets ensures end-to-end visibility.



# Business Value and Outcomes

## Improved Data Literacy

A business glossary enhances users' understanding of key data concepts, boosting data literacy across the organization.

## Reduced Errors and Rework

Eliminating ambiguity decreases data errors, rework, and misaligned reports, improving data accuracy.

## Foundation for Data Governance

The glossary supports data governance by enhancing quality, lineage, privacy, and compliance.

## Better Decision-Making and Collaboration

Clear data definitions foster stronger collaboration and confidence for informed decision-making.

