How to use Global Search in Campus Solutions

If you do not know how to navigate to a page, use the Global Search to find and go directly to that page.

The Global Search icon is the **magnifying glass** in the upper right corner of the page.

You can enter a keyword or the whole page name, if you know it.

For example, let’s search for the Instructor/Advisor Table. **Type “Instructor” in the search menu and click the arrow.**
A list of pages comes up with the keyword.

You can see the breadcrumbs for the navigator path on this page, for reference.

In this example, click on the Instructor/Advisor Table.

This will take you to the page.

You can use the back button to return to your results.

Or click the Home icon to return to your default homepage.