

User Registration Guide

Step 1

Click on the Get Started link provided in the email you received from Business@Amazon.com or NoReply@Amazon.com to begin the process of merging your account.

Get Started



Step 2.

Sign in to your existing Amazon Business account then click Agree to Migrate.

Sign in to get started

Email (phone for mobile accounts)

Password [Forgot your password?](#)

Enter email address that welcome email was sent to

amazon business

Migrate members to official account

You have been invited by AdministratorEmail@example.com to join the official account for Example

When you agree to migrate

- The admins of Example will be notified of your consent

When the migration is completed

- You and all other members of this account will join the official account
- You will receive a pro-rated refund of your Business Prime Membership
- Purchases made in this account will be fulfilled
- Pending invitations to this account will expire
- Order histories from self pay purchases will migrate to the official account
- Order histories from shared pay purchases will not migrate to the official account**
- This account will be closed. You will log into the official account with the same email address.

If this account is not associated with Example you are encouraged to go to the [account settings](#) and change the email you use to access this account so that it is no longer associated with example.com.

Please take the opportunity to download your order history

- Go to Business Analytics > Downloads to get a .csv file of your order history.
- This information will not be available after your account is closed.

The admin of the official account will be notified if you click **Not Now**

Need help? Contact [business customer service](#). Read our [conditions of use](#) and [privacy notice](#).



For assistance joining your account contact Amazon Business Customer Support [HERE](#) or 844-428-3060