

UNIVERSITY OF COLORADO SYSTEM ADMINISTRATION STAFF COUNCIL

Minutes

Tuesday, June 13, 2017
1800 Grant Street, Denver
6th Floor, Denver Conference Room

Tara Dressler called the regular meeting of the System Staff Council to order at 3:05 p.m.

ROLL CALL

The following members were present:

Sarah Braun, Office of Information Security	Andrea Holland, Advancement
Nicole Craft, Advancement	*Tracy Hooker, Human Resources
Phillip Curry, University Information Systems	Anne Melzer, Employee Services
Tara Dressler, University Counsel	Kay Miller, Employee Services
Ashley Eschler, Employee Services	Elizabeth Nakahama, Office of the Treasurer
Angie Generose, Employee Services	Demetria Ross, University Controller
Kiki Holl, Advancement	

**Indicates non-voting ex officio member*

ABSENT: Andrew Drummond, Jamie Joyce

GUESTS(S) ATTENDING: Mallory Bergen

A quorum was present.

APPROVAL OF THE MINUTES

The minutes of the May 9, 2017 System Staff Council meeting were approved during the meeting.

Moved by Andrea Holland, *Seconded* by Phillip Curry.

Approved by Council.

APPROVAL OF THE AGENDA

Moved by Nicole Craft, *Seconded* by Angie Generose.

Approved by Council.

OPEN FORUM

REPORTS OF OFFICERS

Chair/Vice Chair's Report:

- Demetria and Angie have a 3-5 minute survey that will be going out to past SSC members soon. The survey will gather details about their experiences while they were on SSC (if they felt like they were able to make a difference, if they enjoyed it, why they discontinued SSC participation, etc.).
- Call for Nominations – Tracy Hooker outlined the officer guidelines from the by-laws and SSC members discussed the upcoming election and placed their nominations (and self-nominations) on secret ballots.
- The SSC Member Retreat is scheduled for July 21st at the Tivoli Center in Denver. The agenda will be finalized and sent out soon.
- Leonard Update –
 - The President's Office is sponsoring an event with a Sweet Cow ice cream truck. This will take place on June 29th for Grant St; the Broomfield Office will be the same week, though the date has not been set yet.
 - There is a CU System Staff Appreciation event on July 27th at Elitch Gardens.
 - A healthy vending machine will be going in on the first floor later this month. Staff will receive surveys periodically to provide feedback on treats.
 - A question was received about how the EcoPass benefit works for students. Students' cards only work during semesters they are attending classes. If they need to use their EcoPass during the summer or off-semesters, they should work with their supervisor and the Boulder campus.

Treasurer's Report: The end of the year budget reconciliation is underway. Please have all SSC receipts to Kay by the end of this week.

REPORTS OF COMMITTEES

Brown Bag Committee: Updated provided by chair Demetria Ross. Attendance at these events has been low, the May event with Boots to Suits had ~5 attendees. The Broomfield office is interested in a videoconferencing option to livestream the events. The next planned brown bag event will be in July, the topic is pending. The Council brainstormed ideas to collaborate with CU Advocates' events, offer topics that individuals will be able to claim as continuing education credits, and more.

Communications Committee: Update provided by chair Elizabeth Nakahama. Council member pictures were taken for the updated website.

Employee Advocacy Committee: Update provided by chair Anne Melzer. No updates.

Events Committee: Update provided by chair Jamie Joyce. The Supervisor Appreciation luncheon was a success! No other upcoming Events.

Health and Wellness Committee: Update provided by chair Kay Miller. Bike to Work Day is coming up on June 28th. Updates were provided regarding the food and swag. Posters will be put up in the locker rooms to indicate that the lockers should not be used for overnight storage.

Nominations Committee: Update provided by chair Tara Dressler. No updates.

Outreach Committee: Update provided by chair Tara Dressler. Relay For Life is coming up on July 15th and we have set a goal of \$2000. All SSC members are encouraged to join the team and recruit coworkers, friends and family. The team goal is 10-20 members and there are currently 3. Scheduled fundraisers include a bake sale this week and a Snack Attack/prize giveaway the first week of July. Please plan on donating an item for the bake sale this week and appealing to any talented baking coworkers. The team would also like to recognize any cancer survivors, if members know any at the office and can talk with them about Relay For Life and the American Cancer Society.

OTHER BUSINESS

PERA and HR Updates: A question was brought up about encouraging CU staff to participate in volunteer activities. It is possible that this may be covered by APS 5021. There are questions about this and more research must be done. The Council discussed a goal item for next year was to propose paid volunteer leave.

UCSC Updates: Jack Kroll and Heidi Ganahl were at the May UCSC meeting at CU Boulder. There was a presentation overview of what UCSC does and what each campus' role is. Jack and Heidi stressed that if there are any items of concern/things we'd like to see happen at CU, to let them know directly. There is a retreat coming up for all the UCSC reps. The Climate Survey feedback is under review by Kathy Nesbitt. UCSC had elections and Nancy Moore (UCCS) is Chair, Sarah Mensch (UCCS) is Vice Chair, Nick Lockwood (UCCS) is Treasurer and Gaylynn von der Nuell (Boulder) is Secretary. Meeting information can generally be found at <http://www.cu.edu/ucsc/ucsc-meeting-information>.


ANNOUNCEMENTS

None.

ADJOURNMENT

*Motion by Demetria, Seconded by Elizabeth.
Approved by Council.*

The meeting was adjourned at 4:17 p.m.



Sarah Braun
Secretary