Tara Dressler called the regular meeting of the System Staff Council to order at 1:05 PM.

ROLL CALL
The following members were present:
- Sarah Braun, Office of Information Security
- Phillip Curry, University Information Systems
- Tara Dressler, University Counsel
- Ashley Eschler, Employee Services
- Tracy Hooker*, Employee Services
- Annie Melzer, Employee Services
- Kay Miller, Employee Services
- Elizabeth Nakahama, Office of the Treasurer
- Demetria Ross, University Controller

*Indicates non-voting ex officio member

ABSENT: Nicole Craft, Tanya Cohen, Andrew Drummond, Angie Generose, Kiki Holl

GUESTS(S) ATTENDING: Matt Fleming and Enrico Leone from CU Denver Staff Council, Jacqueline Bannister, Jean Howe, Katie Mueller

A quorum was present.

APPROVAL OF THE MINUTES
The minutes of the May 8, 2018 System Staff Council meeting were approved during the meeting.
Moved by Demetria Ross; Seconded by Elizabeth Nakahama.
Approved by Council.

APPROVAL OF THE AGENDA
Moved by Sarah Braun; Seconded by Elizabeth Nakahama.
Approved by Council.
OPEN FORUM

Bike to Work Day

REPORTS OF OFFICERS

Treasurer’s Report:
• On track for fiscal year end. Please let Elizabeth know of any planned expenditures.

Chair/Vice Chair’s Report:
• OnBase and Slack channel being evaluated for SSC use
• SSC Retreat for 2018-2019 will be at CU South Denver on July 19th
  o An agenda will be sent out soon
  o This event takes the place of the regular July meeting
• Kitchens
  o Renovations happening this fall for the 11 kitchens in the building
  o Bottle fill station upgrade on each floor to replace water fountains
  o Filtered water spigots should all be installed now
  o Supplies – Leonard’s Office will purchase and distribute to each floor proctor
    ▪ 1-2 designees per floor
• Bathroom Remodel happening this fall
  o 4 individuals volunteered to consult on high design of bathrooms
• Maintenance Requests
  o Floor proctors for each floor are identified and will be meeting soon to talk through responsibilities
• Mini gym maintenance – Building maintenance may be able to assist, recommend a company to provide exercise machine cleaning/tuning, hand sanitizer and wipes also include
• 1800 Grant Resource Guide at https://www.cu.edu/1800-grant-resource-guide is being updated, SSC will get a chance to review and provide feedback
REPORTS OF COMMITTEES

Brown Bag – Phillip Curry
  • Early planning for October session. Confirmation by August.
  • Tentatively scheduled 11am-1:30pm for October 16th.

Communications – Elizabeth Nakahama
  • Elevator calendar sign form at cu.edu/elevator. Committee chairs can submit directly.
  • Newsletters being sent as necessary.

Events – Ashley Eschler
  • Reminder to register for the Supervisor Appreciation on June 26 on 5th floor from 12PM-1:30PM, Wahoo’s catering drop-off at 11:45PM.
  • Help Needed
    o Events Committee soliciting help with setup/cleanup, Ashley will send out an email closer to the event.
    o Nicole is working on flowers/decorations (vases are in the storage closet).
    o Tara is on drinks and desserts.

Health and Wellness – Kay Miller
  • Bike to Work Day
    o Partnering with CU Denver
    o Need volunteers! Day-of at the event, driving equipment over, Help on June 26th to assemble snack bags, early morning on 27th tie bags on the bike rack.
  • Snack Attack for May!

Outreach – Sarah Braun
  • The MaxFund mobile adoption event on Thursday, May 31 2-4PM went really well! Great feedback from MaxFund and CU Staff; Outreach will consider holding this event again in the future.
OTHER BUSINESS

HR Updates (Tracy Hooker):
- Ashley Eschler will be the non-voting Ex-Officio Member for next year.
- SSC Executive Officer elections take place in July, please email Ashley if you are interested (note that you may nominate yourself or others). Ashley will email a reminder on July 1, voting will take place at the retreat.
- Parental Leave APS #5019 – this has been approved by the President and Chancellors! The policy will be signed and will take effect on July 1.

UCSC Updates:
- PERA discussion and summary of changes.
  o Please send any questions to benefits@cu.edu.

APS Updates:
- None

ANNOUNCEMENTS

ADJOURNMENT

Motion by Sarah Braun; Seconded by Ashley Eschler. Approved by Council.

The meeting was adjourned at 2:13 PM.

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Sarah Braun – Interim Secretary