

UNIVERSITY OF COLORADO SYSTEM ADMINISTRATION STAFF COUNCIL

Minutes

Tuesday, May 9, 2017
1800 Grant Street, Denver
6th Floor, Denver Conference Room

Tara Dressler called the regular meeting of the System Staff Council to order at 1:07 p.m.

ROLL CALL

The following members were present:

Sarah Braun, Office of Information Security	Kiki Holl, Office of Advancement
Nicole Craft, Office of Advancement	Andrea Holland, Office of Advancement
Phillip Curry, University Information Systems	Anne Melzer, Employee Services
Tara Dressler, University Counsel	Kay Miller, Employee Services
Andrew Drummond, Employee Services	Elizabeth Nakahama, Office of the Treasurer
Ashley Eschler, Employee Services	Demetria Ross, University Controller
Angie Generose, Employee Services	

ABSENT: Tracy Hooker, Jamie Joyce

GUESTS(S) ATTENDING: None

A quorum was present.

APPROVAL OF THE MINUTES

The minutes of the April 11, 2017 System Staff Council meeting were approved during the meeting.

Moved by Andrea Holland, *Seconded* by Tara Dressler.

Approved by Council.

APPROVAL OF THE AGENDA

Moved by Demetria Ross, *Seconded* by Nicole Craft.

Approved by Council.

OPEN FORUM

REPORTS OF OFFICERS

Chair/Vice Chair's Report:

- Introduction of new member, Phillip Curry.
- Demetria is working on the event for SSC alumni. They are working on a survey to collect feedback and gauge interest in future SSC involvement.
- Retreat planning underway by Annie – Evaluating the Tivoli Center at CU Denver. Annie will send out a Doodle to get dates from SSC members and schedule the retreat.
- During the June meeting, there will be a call for nominations for officer positions. If you are interested in being the Chair, Vice Chair, Treasurer or Secretary, you can speak to Tara or the current Officer.
- The CU Health & Wellness initiative previously presented to the System Staff Council did not receive funding. It is possible we can implement some of the ideas through SSC.

Treasurer's Report: Kay shared an updated total of what each committee has left in their budget through the end of the year. As always, if you have receipts or anticipate needing funds, please work with Kay. Kay solicited suggestions on ways to use end of year funding from committees. The options will be presented at the June SSC meeting and we will hold a vote.

REPORTS OF COMMITTEES

Brown Bag Committee: Update provided by chair Demetria Ross. Boots to Suits presentation on May 24, light snacks will be provided. Angie will get more information from the presenter on the number of participants and coordinate the thank you gift.

Communications Committee: Update provided by chair Elizabeth Nakahama. All website updates are complete for the year. Some tasks have been designated for next year's Committee.

Employee Advocacy Committee: Update provided by chair Anne Melzer. They have reviewed proposed policy APS #7009, Protection of Children Participating in University-Run and University-Contracted Programs for Children.

Events Committee: Update provided by chair Jamie Joyce. Supervisor Luncheon will be held at on June 1st. Invitations will be sent to all members and their supervisor; please RSVP.

Health and Wellness Committee: Update provided by chair Kay Miller. The committee will meet on Thursday to discuss Bike to Work Day that takes place on June 28th. A volunteer sign-up sheet will be sent out in the next couple weeks and all SSC members are welcome to help out.

Nominations Committee: Update provided by chair Tara Dressler. Student of the Semester Award will be announced shortly. Congratulations to Natasha Soltero with Employee Services!

Outreach Committee: Update provided by chair Tara Dressler. Furry Scurry was on May 6th and the CU volunteers all had a great time and the event was a success. Relay for Life will be the next event on July 15th and planning will kickoff shortly – more details forthcoming in the June meeting.

OTHER BUSINESS

PERA and HR Updates: Ashley Eschler announced the development of a new hire orientation and the group discussed ways to get the word out to new System employees about participating in SSC. Email any suggestions to Tracy Hooker and Ashley.

UCSC Updates: The Service Excellence Awards in CU South Denver took the place of the April meeting.

ANNOUNCEMENTS

The June 2017 SSC meeting will take place on June 13th from 3-5PM.

ADJOURNMENT

*Motion by Demetria, Seconded by Kay.
Approved by Council.*

The meeting was adjourned at 2:00 p.m.



Sarah Braun
Secretary