

# Learning Guide: Project Management



SkillSoft and Lynda.com have the resources you need to support your learning. With thousands of courses and resources each, it can be daunting to figure out where to start. This guide will help you do just that, connecting you with resources anytime, anywhere.

## Quick tidbits:

Short on time? Try out these resources for quick information.

### Watch a Short Video



#### SkillSoft

- Effective Project Management (19135)
- Don't Sit on Bad News in Project Management (38379)



#### Lynda.com

- Gantt Charts Explained (Chris Croft)
- Discovering hidden overspends (Chris Croft)

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## Printable Resources

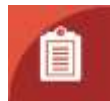
Worksheets, checklists, and other handy resources ready to print and have for quick reference. All of these resources can be found on SkillSoft.



#### Skill Briefs

Project Management  
Concepts and Applications  
(hr\_09\_a02\_bs\_enus\_sbhr\_09\_a02\_bs\_enus001005)

Managing Projects  
(oper\_13\_a03\_bs\_enus\_sboper\_13\_a03\_bs\_enus003016)



#### Job Aids

Sample Requirements  
Management Plan  
(proj\_21\_a01\_bs\_enus\_japroj\_21\_a01\_bs\_enust33701)

Project Management Plan  
Template  
(proj\_20\_a01\_bs\_enus\_japroj\_20\_a01\_bs\_enust17)

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## Online Resources

Simulations, quizzes, and other short activities to complete online

Project Management Essentials. (\_pc\_ch\_lach041)

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## Courses:

Take on and solidify new skills in these courses. Don't worry about time – both SkillSoft and Lynda.com will save your progress as you go so you can finish as you have time.

### Take a SkillSoft Course

SkillSoft courses combine a variety of learning assets in order to help you get the knowledge you want.



- **An Introduction to Project Management.** (PROJ0511)
- **Project Management Fundamentals.** (proj\_01\_a01\_bs\_enus)

### Take a Lynda.com Course

Refresh old skills or gain new ones by viewing interactive videos. These courses qualify for professional development units (PDUs).



- **Project Management Simplified** (Chris Croft)
- **Developing Project Requirements** (Terri Wagner)

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## If you like to read:

Don't forget the Books! SkillSoft provides access to a wide range of book titles anytime, anywhere, even with your mobile device with Books24X7. Find these titles and more in SkillSoft under Books24X7 and on Amazon. Here are just a few recommended titles.



Cooke-Davies, Terry. (© 2011) **Aspects of Complexity: Managing Projects in a Complex World.**

This practice-oriented book will help to improve future practice, and will guide research into answering those questions that will best help to improve understanding of the topic.

ISBN: 9781935589303

ID: 51368

Biafore, Bonnie and Stover, Teresa. (© 2012). **Your Project Management Coach: Best Practices for Managing Projects in the Real World.**

Cover practical ways to understand the process of project management, handle it, and solve problems typically faced using real case studies.

ISBN: 9781118144244

ID: 46286

### Additional Resources

**The Deadline: A Novel About Project Management** by Tom DeMarco. Available from: <http://www.amazon.com/The-Deadline-Novel-Project-Management/dp/0932633390>

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## Access These Resources:

For all of the materials from SkillSoft or Lynda.com featured in this learning guide here's how you can access them:

1. Log-on to your CU campus portal ([my.cu.edu](http://my.cu.edu)) and click on the **CU Resources tab**.
2. Select **Training**.
3. For SkillSoft: Select **Start SkillSoft**. SkillSoft will open in a separate window.  
For Lynda.com: Select **Lynda.com**. Lynda.com will open in a separate window.

For all of the materials in this learning guide that are not in Skillsoft or Lynda.com links are provided.