

UNIVERSITY OF COLORADO SYSTEM ADMINISTRATION STAFF COUNCIL

Minutes

Tuesday November 8, 2016  
1800 Grant Street, Denver  
6th Floor, Denver Conference Room

Tara Dressler called the regular meeting of the System Staff Council to order at 1:05 p.m.

ROLL CALL

The following members were present:

Tara Dressler, University Counsel	Kay Miller, Employee Services
Ashley Eschler, Employee Services	Elizabeth Nakahama, Office of the Treasurer
Ricky Espinoza, Office of Information Security	Demetria Ross, University Controller
Angie Generose, Employee Services	William Shelby, University Information Systems
Jamie Joyce, University Counsel	Christopher Sidebottom, University Counsel

ABSENT: Sarah Braun, Anne Melzer, Andrew Drummond

GUESTS(S) ATTENDING: None

A quorum was present.

APPROVAL OF THE MINUTES

The minutes of the October 11, 2016 System Staff Council meeting were approved during the meeting.

*Moved* by Demetria Ross, *Seconded* by Kay Miller.

*Approved* by Council.

APPROVAL OF THE AGENDA

*Moved* by Ashley Eschler *Seconded* by Jamie Joyce.

*Approved* by Council.

## OPEN FORUM

### REPORTS OF OFFICERS

Chair/Vice Chair's Report: Introduction of new members: Ricky Espinoza, and Angie Generose. There are 2 representative openings remaining on System Staff Council. We will try to get at least one new member that can represent our Broomfield office. Tara is going to the Broomfield office in December for recruitment. Molly DeMarr has left the University and we need a new representative for the UCSC Counsel.

Tara brought up suggestions to get feedback for the President's Award; she suggested a survey of some type to see if people still like the award before SSC looks into modifying it. One suggestion is to make it quarterly or less formal to allow more people to win over the course of a year and they could be featured in the newsletter.

There was also a reminder that UCSC and SSC needs a separate expense report for P-cards. Kathy Nesbitt needs to approve.

Will Shelby reminded the committee that with the UIS update, the SSC folder has moved on the drive. It is now located on the T drive under System Staff Counsel.

Treasurer's Report: Update provided by Kay Miller. Budget review; we are on track for this year. Tara brought up the idea of having cash on hand for SSC and used gifts to presenters for President's Employee of the Year award, or Brown Bag speakers as an example. There is room in the UCCS gifts section which we have \$50.00 budget and \$80.00 in the discretionary fund that can be used for this. There will be more updates about this at the next meeting.

### REPORTS OF COMMITTEES

Brown Bag Committee: Update provided by chair Demetria Ross. The last brown bag on October 25<sup>th</sup> with Carolyn Donadio from ES was a success. There are two new committee members; Andrew Drummond and Josh Brumley. Next brown bag session will be January and will be a partnership with the Health and Wellness Committee.

Communications Committee: Update provided by chair Elizabeth Nakahama. Elizabeth is working getting Shanice dates for the SSC meetings so they can be posted in the building.

Employee Advocacy Committee: Update provided by Ashley Eschler and Elizabeth Nakahama. Will have a meeting soon. No other suggestions brought to the attention of the committee. We lost a committee member, Molly Demarr, but gained Andrew Drummond as a new committee member.

Events Committee: Update provided by Jamie Joyce. Everything is going as planned for the PEOY and YOS awards. Jamie will need a lot of help setting up and cleaning up for the event.

Health and Wellness Committee: Update provided by chair Kay Miller. Planksgiving plank meetups may be modified. More updates will come in the newsletters.

Nominations Committee: Update provided by chair Tara Dressler. President's Employee of the Year has been announced. Spring Student Employee of the Semester will be the next thing.

Outreach Committee: Update provided by chair Tara Dressler. Sleep Tight Colorado drive was a success. We ended up donating about \$350.00. Was given permission to pursue the Give Denver drive for the Holidays. Give Denver sponsors teens, families, and seniors and they provide a wish list that includes sizes. The requests will be posted and employees can sponsor an individual or a family.

### OTHER BUSINESS

PERA and HR Updates: Parental leave working group is meeting in December.

UCSC Updates: The Office of Policy and Efficiency (OPE) has been working with UCSC to encourage policy review and input by each campus staff council. The 2016 UCSC Climate Survey has been sent out to employees. The data from this survey will be used to determine actionable items in regards to benefits, policy and leadership development at the University of Colorado. UCSC is also looking into the tuition benefit to see if it's possible to add a dependent tuition benefit, and how it would work across the campuses.

### ANNOUNCEMENTS

None.

### ADJOURNMENT

*Motion* by Demetria Ross, *Seconded* by Ricky Espinoza.  
*Approved* by Council.

The meeting was adjourned at 2:20 p.m.



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Elizabeth Nakahama  
Stand-in Secretary