

# Form 1042-S (Foreign Person U.S. Source Income Subject to Withholding) Reissue Request

**To receive a copy of your 1042-S Form**, please complete, print and sign the form below.  
Then, fax (303-860-4299) or mail it to Employee Services (1800 Grant Street, Suite 400 | Denver, CO 80203).  
**Do not email this form.**

Name (First, Last)

Social Security Number:

Employee ID

## For the following tax year(s)

Employee Services reissues Form 1042-S from the preceding three tax years only.

Year(s)

## How would you like your 1042-S delivered? (select one option)

☐ Reissue my 1042-S to the following **email address**:

If you select this option, paper documents **will not** be mailed to you.

Email:

Documents will be reissued via encrypted email. Form 1042-S is a confidential legal document. Employee Services cannot email your documents to a third party. 1042-S cannot be reissued by fax.

☐ Reissue my 1042-S to the following **physical address**:

If you select this option, paper documents **will not** be emailed to you. Mailing Address applies to this reissued form only\*.

Address Line 1:

Address Line 2:

City:

State/Province/Region:

ZIP/Postal Code:

Country:

## Signature (required)

Employee Signature

Date

\* Please submit address changes through the employee portal ([my.cu.edu](https://my.cu.edu)).