

UNIVERSITY OF COLORADO SYSTEM ADMINISTRATION STAFF COUNCIL

Minutes

Tuesday, January 10, 2017
1800 Grant Street, Denver
6th Floor, Denver Conference Room

Tara Dressler called the regular meeting of the System Staff Council to order at 1:09 p.m.

ROLL CALL

The following members were present:

Sarah Braun, Office of Information Security	Andrea Holland, Advancement
Tara Dressler, University Counsel	Kay Miller, Employee Services
Andrew Drummond, Employee Services	Elizabeth Nakahama, Office of the Treasurer
Ricky Espinoza, Office of Information Security	Christopher Sidebottom, University Counsel
Angie Generose, Employee Services	

ABSENT: Ashley Eschler, Tracy Hooker, Jamie Joyce, Anne Melzer, Demetria Ross, William Shelby

GUESTS(S) ATTENDING: None

A quorum was present.

APPROVAL OF THE AGENDA

Moved by Angie Generose, *Seconded* by Ricky Espinoza.
Approved by Council.

APPROVAL OF THE MINUTES

The minutes of the December 13, 2016 System Staff Council meeting were approved during the meeting.

Moved by Elizabeth Nakahama, *Seconded* by Tara Dressler.
Approved by Council.

OPEN FORUM

REPORTS OF OFFICERS

Chair/Vice Chair's Report:

Introduction of new SSC member, Andrea Holland, from Broomfield office – welcome Andrea! SSC currently has one vacant spot.

PEOY Award Survey discussion – request for feedback on survey questions and the best survey delivery method/technology. Kay Miller will follow up to evaluate whether we should use a form on our website or Survey Monkey.

Staff Day at the Capitol will take place on March 21st, the CU Advocate Day at the Capitol will be on January 31st. Contact Michelle McKinney for more information.

An idea was brought forward by Demetria Ross to foster relationships between SSC alumni and current members. Some ideas include inviting them to join committees, hosting an open house/lunch. All are in favor, Angie Generose volunteered to help with the effort.

New Employee Orientation course is being worked on by Angie Generose. Employee Services is soliciting content ideas for what will eventually be a mandatory course. They are working on this in conjunction with a website featuring a professional development toolkit, short outsourced videos on topics such as communication, leadership, building your career, etc. Please send Angie any publically available videos or clips that may be informative and can tie in with ES Learning Guides.

A new topic was suggested to take to Leonard next month: Ridesharing. It would be nice to coordinate carpools to the office to take advantage of the new 3+ HOV requirement. We may be able to link this effort with the 1800 Grant forum/'Craigs List'.

Leonard Update – GIVE Denver holiday event was successful and well-received. Composting is a work in progress, Jeri Barlock is following up. The hairdryers in the women's locker room are a work in progress. At the next monthly Leonard meeting, Elizabeth Collins will go over the calendar for the President's Office for the rest of the year to see if there are collaboration opportunities and/or make sure we don't overlap events.

Treasurer's Report: Kay Miller provided an update on the budget.

REPORTS OF COMMITTEES

Brown Bag Committee: Update provided by Tara Dressler. The next scheduled brown bag event will take place February 21st on the topic of home buying. Brown Bag will be meeting soon to map out the next two quarters and coordinate on topics and presentations.

Communications Committee: Update provided by chair Elizabeth Nakahama. Changes to the website and weekly newsletter format are being discussed, there should be an update next month. Members should be on the lookout for emails requesting feedback on communication strategy.

Employee Advocacy Committee: Update provided by chair Anne Melzer. No suggestions or policies to review in the last month. The composting effort is the only current outstanding item.

Events Committee: Update provided by chair Jamie Joyce. Planning is underway for the Staff Appreciation Breakfast this spring, it will be the morning of March 17.

Health and Wellness Committee: Update provided by chair Kay Miller. New Fitbit group 'CU System Office Fitbitters' is up and running. The gym sign is complete and will be mounted soon. The next event is the Stair Climb Challenge culminating in the Fight for Air on Feb 26.

Nominations Committee: Update provided by chair Tara Dressler. The PEOY Award survey is the primary task now and they are targeting March for distribution. Student Award of the Semester is being planned. There are 40 employed students at CU right now.

Outreach Committee: Update provided by chair Tara Dressler. Dumb Friends League telethon is on February 9th, Nancy and Annie are coordinating the event and taking volunteers for 4-8PM, more details on logistics will be forthcoming. The Furry Scurry is another DDFL event that we will participate in and that will be on May 6. Outreach is partnering with Health & Wellness to support the American Lung Association's Fight for Air.

OTHER BUSINESS

PERA and HR Updates: No updates.

UCSC Updates: CU Working Climate Survey results are under review. Also, the Tuition Benefit Proposal is almost complete; this effort focuses on dependents and cross-campus transfer of benefits, committees are currently determining how this will work and how to pilot the program.

ANNOUNCEMENTS

None.

ADJOURNMENT

*Motion by Kay Miller, Seconded by Elizabeth Nakahama.
Approved by Council.*

The meeting was adjourned at 2:10 p.m.



Sarah Braun
Secretary