Women’s Committee  
January 16, 2015  
9:00 am – 11:00 am  
1800 Grant St, Denver Conference Room  

Meeting Minutes  

Attending: Laura Borgelt, Catherine Kunce, Isabella Muturi Sauve and Melinda Piket-May.  

On the phone: Sarah Anderson, Judy Anderson, Irina Kopaneva, and Colleen Dingmann  

Approval of Minutes  

Minutes of the October 2014 meeting approved as amended.  

Symposium Planning  

The following were agreed upon:  

- Invite The Tattered Cover Bookstore to exhibit.  
- Dean Denise Kassebaum will deliver the welcome remarks during the symposium.  
- Faculty Council Chair will deliver the welcome remarks during the pre-symposium networking session.  
- Catherine Kunce will facilitate the pre-symposium networking session. The theme of the session will be ‘Pearls from Pioneers’ and will consist of a panel of previous Gee Award recipients in addition to tabletop conversations. The tabletop conversations could center on the following questions:  
  - In what ways have you broken ground?  
  - What are some ways that you have embodied the pioneering spirit?  
    - Notes from the conversations will be projected during the symposium and used to create a story that will be posted on the symposium’s website.  
- The committee approved the vendor for line dancing for the pre-symposium networking session, networking through dance.  
- Accommodation during the symposium. Committee members are welcome to stay at a hotel for the night.  
- Give-aways and in kind donations.  
- Collection of donated accessories will be done during the symposium only. There will be no campus drop off locations.  
  - Issue tax exempt receipts for all donations.  
  - Participants that donate will receive an extra ticket for the giveaway.
Confirm that the organizations can accept cash, credit card or checks as payment or donations.

- Contact Qdoba to see if they can honor the commitment made in 2004 to cater for the symposium lunch at no cost.
- Registration fees for speakers. In the future, the registration fee for speakers will be waived.

**New Business**

**Review of Administrative Policy Statements (APSs)**

The committee agreed to review the following APSs ([http://www.cu.edu/sites/default/files/PUR-2015.pdf](http://www.cu.edu/sites/default/files/PUR-2015.pdf)):

- APS 5015-Conflict of Interest in Cases of Amorous Relationships – to be reviewed by Colleen Dingmann
- APS 5019-Parental Leave for Faculty and University Staff – to be reviewed by Sarah Anderson
- APS 5014-Sex Discrimination and Sexual Misconduct (formerly Sexual Harassment Policy and Procedures) – to be reviewed by Irina Kopaneva.

**Adjournment**

There being no other business, the meeting was adjourned. The next meeting will be held on February 13, 2015 in the Denver conference room, 1800 Grant St, Denver.