APS JUSTIFICATION

Policy Title: Roles and Responsibilities of Department Chairs

APL Number: 1026  APS Functional Area: ACADEMIC/RESEARCH

Date Submitted: September 26, 2017

Proposed Action: Revision

Brief Description: This policy describes the responsibilities, appointment procedures, term of appointments, evaluation, orientation, and compensation for department chairs.

Desired Effective Date: January 1, 2018

Responsible University Officer: Vice President for Academic Affairs

Responsible Office: Office of the Vice President for Academic Affairs

Policy Contact: Office of the Vice President for Academic Affairs, 303-860-5623

Last Reviewed/Updated: January 1, 2014

Applies to: University of Colorado Department Chairs

Reason for Policy: To clarify the roles and responsibilities of department chairs.

I. REASON FOR PROPOSED ACTION

Policy was reviewed following the elimination of Appendix B to Regent Laws.

II. STAKEHOLDER ENGAGEMENT IN THE POLICY REVIEW:

Provosts, Faculty Council and the Educational Policy and University Standards (EPUS) Committee

III. LEGAL REVIEW (Shared with legal counsel – Julie Steeler)

A. Do you think legal review would be required for these proposed changes?

1. If no, please explain.

2. If yes, what is your plan to get the legal review?

B. Date legal review completed:

C. Person completing legal review:

IV. FISCAL REVIEW Are there any financial (human resources, technology, operations, training, etc.) or other resource impacts of implementing this policy (e.g. cost savings, start-up costs, additional time for faculty or staff, new systems, or software)? If yes, please explain: