

**PSLite**    **ORG TREE**    **LOOK-UPS**    **BUILD-A-QUERY**    **GROUPS**    **FRS**    **CUSTOM**

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**HOME**  
 Enter a Project, Award, PI last name, Program Mgr last name, Program, Speedtype, OR Org Number (YOU ONLY NEED 1 CHART FIELD) in the blue column. Next, select a report associated with that number (in the same horizontal row) from the drop-down box in one of the 3 "REPORTS" columns.

Enter Number		REPORTS			Journal Detail
PROJECT:	<input type="text"/>	Cumulative Summaries thru a Specific Acct Period	Detail for Acct Period (or Range of Acct Periods) Fiscal year: 2013	Detail Within a Range of Dates (can cross Fiscal Years) or ALL detail (no dates) Begin Date: <input type="text"/> End Date: <input type="text"/>	Journal ID: <input type="text"/> Date: <input type="text"/> (optional) SELECT <input type="text"/>
AWARD:	<input type="text"/>	SUMMARY SUMMARY-EXPORT ACCOUNT SUMMARY WITH PROGRAM WITH PROJECT-EXPORT OUTSTANDING ENCUMBRANCES PRINT-WITH PROJECT-ACCOUNTS PRINT-WITH PROJECT-BUDGET POOL PRINT-WITH PROJECT-BUDGET POOL-FandA PRINT-SUMMARY PRINT-BALANCE SHEET BY PROGRAM BALANCE SHEET 2-YEAR VARIANCE-PROGRAMS 2-YEAR VARIANCE-W/O PROGRAMS ALL-YEAR VARIANCE-PROGRAMS 2-YEAR VARIANCE-PROGRAMS-POOLS ALL-YEAR VARIANCE-W/O PROGRAMS ALL-YEAR VARIANCE-REPORT	Select Report from drop-down		FIND JOURNAL (by Journal Source)
Princ. Last Name	P.I. Last Name		<input type="text"/>	<input type="text"/>	Fiscal Year: 2013
<input type="text"/>	<input type="text"/>		<input type="text"/>	<input type="text"/>	Begin Period: <input type="text"/>
PROGRAM:	<input type="text"/>		<input type="text"/>	<input type="text"/>	End Period: <input type="text"/>
SPDTYPE:	<input type="text"/>		<input type="text"/>	<input type="text"/>	Journal Source: <input type="text"/>
ORG:	10159	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**SUMMARY**  
**SUMMARY-EXPORT**  
**ACCOUNT SUMMARY**

- m-Fin REVENUE AND EXPENDITURE TOTAL

**WITH PROGRAM**  
**WITH PROJECT-EXPORT**

- m-Fin EXPENDITURE TYPE SUMMARY This report pages by speedtype.
- m-Fin EXPENDITURE TYPE

**OUTSTANDING ENCUMBRANCES**

- m-Fin OUTSTANDING ENCUMBRANCES

**PRINT-WITH-PROJECT-ACCOUNTS**  
**PRINT-WITH-PROJECT-BUDGET POOL**  
**PRINT-WITH-PROJECT-BUDGET POOL-FandA**

- m-Fin REVENUE AND EXPENDITURE SUMMARY This report encumbers FandA.
- m-Fin REVENUE AND EXPENDITURE TOTAL This report encumbers FandA. Run with PAGE SUBGROUP: PROJECT on the second page of prompting (use the *Next* button)

**PRINT SUMMARY**

- m-Fin REVENUE AND EXPENDITURE SUMMARY

## **PRINT-BALANCE SHEET BY PROGRAM**

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- **m-Fin BALANCE SHEET SUMMARY**

## **BALANCE SHEET**

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- **m-Fin BALANCE SHEET TOTAL**

## **2-YEAR VARIANCE-PROGRAMS**

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- **m-Fin REVENUE AND EXPENDITURE SUMMARY SHOW PRIOR FY ACTUALS: YES**
- **15-SEP-2015: m-Fin ACCOUNT TREE ACTUALS BY FISCAL YEAR**

## **2-YEAR VARIANCE-W/O PROGRAMS**

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- **m-Fin REVENUE AND EXPENDITURE TOTAL SHOW PRIOR FY ACTUALS: YES**
- **15-SEP-2015: m-Fin ACCOUNT TREE ACTUALS BY FISCAL YEAR**

## **ALL-YEAR VARIANCE-PROGRAMS**

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Not currently planned for m-Fin.

- **15-SEP-2015: m-Fin ACCOUNT TREE ACTUALS BY FISCAL YEAR**

## **2-YEAR VARIANCE-PROGRAMS-POOLS**

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- **m-Fin REVENUE AND EXPENDITURE SUMMARY SHOW PRIOR FY ACTUALS: YES**
- **15-SEP-2015: m-Fin ACCOUNT TREE ACTUALS BY FISCAL YEAR**

## **ALL-YEAR VARIANCE-W/O PROGRAMS**

## **ALL-YEAR VARIANCE-REPORT**

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Not currently planned for m-Fin.

- **15-SEP-2015: m-Fin ACCOUNT TREE ACTUALS BY FISCAL YEAR**

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Enter Number		REPORTS			Journal Detail
		Cumulative Summaries thru a Specific Acct Period	Detail for Acct Period (or Range of Acct Periods)	Detail Within a Range of Dates (can cross Fiscal Years)	
		Fiscal Year: 2015	Fiscal year: 2013	or ALL detail (no dates)	Journal ID: <input type="text"/>
		Acct Period: <input type="text"/>	Begin Period: 1	Begin Date: <input type="text"/>	Date: <input type="text"/>
			End Period: 8	End Date: <input type="text"/>	(optional)
		Select Report from drop-down	Select Report from drop-down	Select Report from drop-down	SELECT
PROJECT: <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
AWARD: <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Princ. Last Name <input type="text"/>	P.I. Last Name <input type="text"/>	Help	<div style="border: 1px solid black; padding: 5px; font-size: 10px;">           DETAIL-EXPORT            MONTHLY BY BUDGET POOL            MONTHLY BY ACCOUNT            TUITION WAIVERS            PRINT-DETAIL            PRINT-MONTHLY            BRS DETAIL            LEVEL5 SUMMARY         </div>		FIND JOURNAL (by Journal Source)
PROGRAM: <input type="text"/>	<input type="text"/>	<input type="text"/>			Fiscal Year: 2013
SPDTYPE: <input type="text"/>	<input type="text"/>	<input type="text"/>	Begin Period: <input type="text"/>	End Period: <input type="text"/>	Journal Source: <input type="text"/>
ORG: 10159	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

## DETAIL-EXPORT

- m-Fin FINANCIAL DETAIL

## MONTHLY BY BUDGET POOL

Not planned for m-Fin. Please consider m-Fin EXPENDITURES ACTUALS BY MONTH – TOTAL and m-Fin REVENUE AND EXPENDITURES ACTUALS BY MONTH – TOTAL.

## MONTHLY BY ACCOUNT

Not currently planned for m-Fin.

## TUITION WAIVERS

- m-Fin FINANCIAL DETAIL  
Select Level06 422410 - 422439 – ALLSTD FAC TTN BEN

## PRINT-DETAIL

- m-Fin FINANCIAL DETAIL

## PRINT MONTHLY

- m-Fin BAE BY MONTH - SUMMARY

## BRS DETAIL

Not currently planned for m-Fin.

## LEVEL5 SUMMARY

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- **m-Fin REVENUE AND EXPENDITURE SUMMARY** Select funds 30,31 on the second page of prompting (use the *Next* button).

## HOME

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Enter Number		REPORTS			Journal Detail
		Cumulative Summaries thru a Specific Acct Period	Detail for Acct Period (or Range of Acct Periods)	Detail Within a Range of Dates (can cross Fiscal Years) or ALL detail (no dates)	
PROJECT:	<input type="text"/>	Fiscal Year: 2013 <input type="text"/>	Fiscal year: 2013 <input type="text"/>	Begin Date: 3/1/2015 <input type="text"/>	Journal ID: <input type="text"/>
AWARD:	<input type="text"/>	Acct Period: <input type="text"/>	Begin Period: <input type="text"/>	End Date: 3/31/2015 <input type="text"/>	Date: <input type="text"/>
Princ. Last Name	P.I. Last Name	Select Report from drop-down	Select Report from drop-down	Select Report from drop-down	(optional)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	SELECT
PROGRAM:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
SPDTYPE:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	FIND JOURNAL (by Journal Source)
ORG: 10159	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Fiscal Year: 2013 <input type="text"/>
				BUDGET PERIOD <input type="text"/>	Begin Period: <input type="text"/>
					End Period: <input type="text"/>
					Journal Source: <input type="text"/>
					<input type="text"/>

## BUDGET PERIOD

Not currently planned for m-Fin.