

# How to

## Connect to Outlook Web App (OWA)

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Go to the link below:

<https://mail.cu.edu/>

Select if you are at a public computer or private computer

Enter your user name and password in to the fields provided

Click "Sign in"

Microsoft®  
Outlook Web App

Security ( [show explanation](#) )

This is a public or shared computer

This is a private computer

Warning: By selecting this option, you confirm that this computer complies with your organization's security policy.

Use the light version of Outlook Web App

User name:

Password:

Connected to Microsoft Exchange  
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excas01

When signed in successfully Outlook Web App window will open

Navigation pane:

- Favorites
  - Inbox
  - Sent Items
  - Deleted Items
- Dani Valenti
  - Inbox
  - Drafts [1]
  - Sent Items
  - Deleted Items
  - Conversation History
  - Junk E-Mail
  - Notes
  - RSS Feeds

Main content area:

New Delete Move Filter View

Search Entire Mailbox

Conversations by Date Newest on Top

There are no items to show in this view.