How to

Configure Exchange on your Apple Mobile Device

Apple's mobile devices (iPhone, iPod Touch, iPad) use ActiveSync to interact with UIS' Exchange service. With Exchange configured, you will be able to view your calendar, contacts, and receive real-time email notifications.

Minimum Requirements: iOS 2.0 or higher

Quick Start
If you already know how to configure your Apple mobile device, use the settings below to configure your device for Exchange

Server: **mail.cu.edu**

Domain: **ADCUSYSEDU**
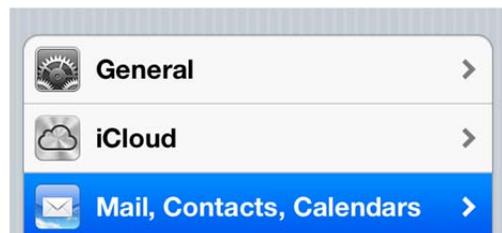
User name: CU username

Password: your password

Setup Instructions
If you already have your device configured to use the previous Exchange service, UIS recommends that you remove that configuration before continuing.

Step 1. On your IOS device, tap **Settings**

Step 2. Tap **Mail, Contacts, Calendars**

Step 3. Tap **Add Account**

Step 4. Tap **Microsoft Exchange**

Step 5. Configure your Exchange account
- o Enter in the following information

    - Email: Your CU email address

    - Domain: **adcusysedu**

    - Username: your CU username

    - Password: your password

    - Description: An identifying name for this account

- o Tap "Next"

- o After "Verifying", a server field will appear

- o Enter the following server name if it isn't already filled in for you

- o **mail.cu.edu**

- o Tap "Next"

Step 6. Select the data that you would like to sync with Exchange, and then tap **Done**

You have now configured your Apple Mobile device for UIS Exchange!