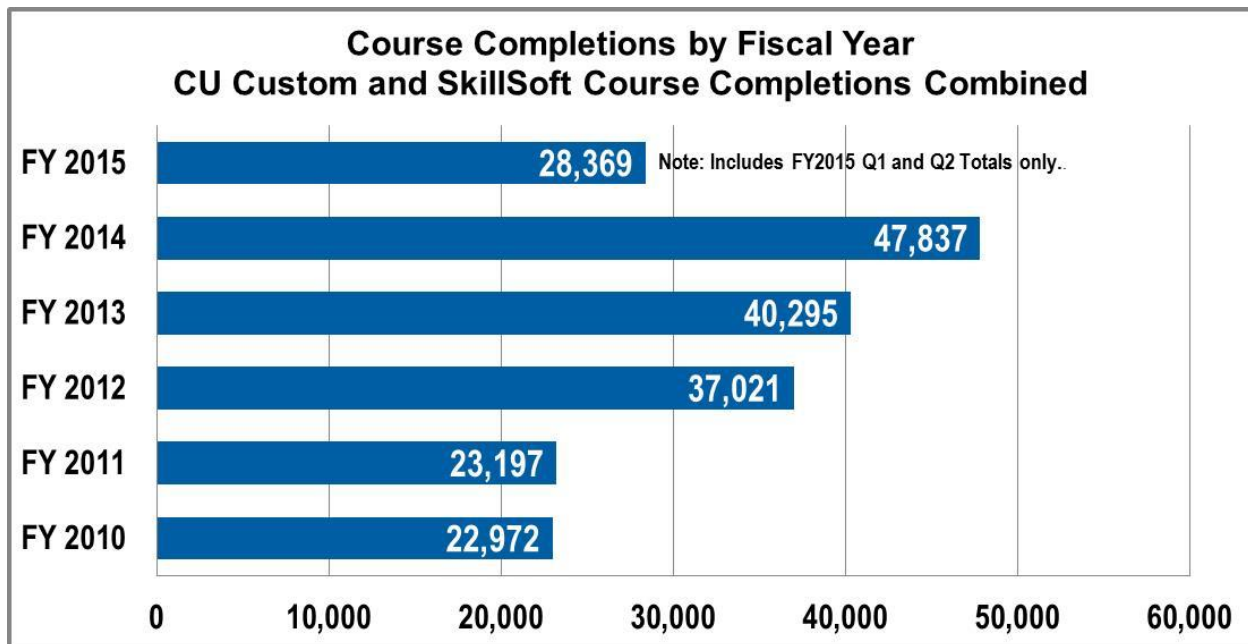


SkillSoft Utilization-UCCS Campus Fiscal Year 2015-Midyear Report

This midyear report summarizes course completions in SkillSoft, the online learning management system for University of Colorado (CU) faculty, staff, and student employee training. SkillSoft is a purchased service that includes a library of online learning resources and CU custom courses that meet CU compliance requirements and special topic needs. SkillSoft also provides:

- Books24x7, an online library, offering over 33,500 business and professional titles.
- Self-enrollment for Instructor Led Training (ILT) courses on each campus.
- Certification coursework for project management, accountancy (NASBA), and more.

Campuses rely on the learning completion data from the online courses to meet a variety of university, state, and federal compliance requirements. Managers rely on report data that identify training completions for required performance and compliance documentation.



University faculty and staff value the flexibility of online learning and the diversity of resources offered in SkillSoft. Employee Learning and Development continues to identify ways to support professional development opportunities required by campuses and individual departments utilizing the many resources provided by SkillSoft.

CU Custom Course Completions – UCCS Campus

HRMS Course Code	CU Courses in SkillSoft By HRMS Course Title	Q1 FY 2015	Q2 FY 2015	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
U00057	ADA	8	7	0	1	7	9	18
U00109	Advance Web-Nav and Reports	1	0	0	0	0	0	3
U00110	Advancement Gift Agreements	0	0	0	0	0	0	0
U00116	Advancement-Gift Handling	1	0	0	0	0	0	0
X00490	Asbestos Awareness [SkillSoft-SAH0403]	2	1	0	0	6	16	5
U00097	Assessment and Alignment	0	0	0	0	0	0	0
U00069	Bloodborne Pathogens	8	1	0	4	5	6	3
U20061	Budgeting Clinical Research	0	0	0	0	0	0	0
U00095	Campus Security Authority	4	3	0	0	0	171	65
U00065	Cash Control	1	0	5	3	10	3	3
U00068	Chemical Waste Management	0	1	0	9	12	3	4
U00076	Clinical Trials Recruiting	0	0	0	0	0	0	0
U00113	Cognos: Running m-Fin	2	1	0	0	0	0	3
U00114	Cognos: Working with m-Fin	1	1	0	0	0	0	3
U00092	Concur-Booking Travel	3	3	0	0	0	5	6
U00093	Concur-Reconcile Proc Card	3	4	0	0	0	3	9
U00094	Concur-Reconcile Travel	1	3	0	0	0	4	4
U00088	Conflict of Interest NIH	4	5	0	0	0	12	20
U00081	CU Marketplace - Approver	1	3	0	0	46	16	13
U00091	CU Marketplace - Inv Approve	2	2	0	0	0	3	10
U00090	CU Marketplace - Receiver	3	2	0	0	0	4	11
U00084	CU Marketplace - Requester	14	5	0	0	27	45	33
U00080	CU Marketplace - Shopper	13	9	0	0	60	33	42
U00059	Direct Charging	1	11	1	0	1	1	2
U00067	Discrimination & Harassment	267	129	216	408	500	547	553
S10007	Discrimination & Harassment UCB	12	11	1	9	7	14	114
U00130	DOT: Awareness of Controlled	0	0	0	0	0	0	0
U00129	DOT: Reasonable Suspicion	0	0	0	0	0	0	0
U00055	ePER	11	15	43	58	44	51	46
U00112	Faculty Search Committee	0	0	0	0	0	0	1
U00049	FERPA	50	33	228	154	95	144	405
F00001	Fiscal Code of Ethics	31	28	63	47	153	111	84
F00002	Fiscal Code of Ethics-Officers	7	5	2	3	10	7	17
U00072	Form I-9	3	1	0	2	3	7	8
U00083	Gift Fund-Advanced	0	1	0	0	1	7	7
U00082	Gift Fund-Beginner	5	3	0	0	22	30	18
A00020	HIPAA Regulations	24	47	4	30	10	21	45
A00029	HRMS Fundamentals	10	6	22	13	33	38	40
A00030	HRMS Inquire/Reporting	10	6	21	13	30	39	34
U00074	HRMS Managing People	5	6	0	0	3	19	20
U00073	HRMS Managing Positions	5	5	0	0	5	22	20
U00075	HRMS Payroll Processing	5	6	0	0	4	23	20
A00031	HRMS Time Collection	10	7	17	9	29	39	32
U00118	IACUC Refresher Training	0	1	0	0	0	0	0
U00077	Identity Theft Prevention	2	0	0	0	2	3	2
U00063	Information Security	257	141	484	386	440	624	647
U00064	Information Security ITS	8	2	65	25	36	24	38
U10065	Intro to Export Controls	1	4	0	0	1	1	4
A00140	Introduction to ISIS	44	26	211	136	83	121	132
A00141	ISIS Campus Community	26	11	83	41	27	46	52
A00144	ISIS Student Financials	9	2	9	19	16	14	25
U00087	IT Confidentiality Agreement	13	3	0	0	0	18	31

CU Custom Course Completions – UCCS Campus, continued

HRMS Course Code	CU Courses in SkillSoft By HRMS Course Title	Q1 FY 2015	Q2 FY 2015	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
U00050	Lab Safety	1	0	9	12	10	2	5
X00109	Laser Safety Training [SkillSoft-SAH449]	0	0	0	0	0	0	0
U10061	LASP Export Compliance	0	0	1	0	0	1	0
U00111	New Emp Orientation Boulder	0	0	0	0	0	0	0
U40057	New Empl Orientation-UCCS	48	30	0	0	0	65	65
U00070	New Employee Orientation	0	0	1	15	18	15	6
U00098	New Faculty Orientation-UCD	0	0	0	0	0	0	0
U60007	OLAR Animal Program Orient	0	0	0	0	0	0	0
U60006	OLAR Disease Prev & Cont	0	0	0	0	0	0	0
U60005	OLAR Standard Opr Proc	0	0	0	0	0	1	0
U60004	OLAR WAO	0	0	0	0	0	0	0
U00096	PeopleAdmin/JobstatCU	2	2	0	0	0	0	8
A00106	Peoplesoft Fin: Journal Entry	5	7	13	9	22	24	19
A00105	PeopleSoft Finance: Inquiry	9	9	26	20	31	30	23
U00115	Perf Mgmt Classified UCB	1	0	0	0	0	0	1
U00062	Performance Management	2	1	19	28	9	8	10
A00025	Procurement Card Approving	6	2	5	8	6	8	17
U00053	Procurement Card Holder	25	24	29	28	57	50	55
A00109	Procurement Purchasing	29	20	38	24	99	66	61
U00131	Radiation Safety	0	0	0	0	0	0	0
U00100	Radiation Safety Refresher	0	0	0	0	0	0	0
U00089	Regulated Medical Waste	1	0	0	0	0	1	2
A00139	Research Administration for Faculty	0	0	1	0	1	1	0
U00101	Research Response Criteria	0	0	0	0	0	0	0
X00107	Respiratory Protection [SkillSoft-SAH0474]	0	0	0	0	1	1	2
U00066	Search Committee Training	90	52	1	4	116	94	125
U00117	Secure Application Development	2	0	0	0	0	0	0
C20003	Shipping Bio Materials	0	0	0	1	1	1	0
U00119	SODM-BloodBorne Pathogens	1	0	0	0	0	0	0
U00120	SODM-Chemical Waste Management	1	0	0	0	0	0	0
U60001	SubRecipient Monitoring	0	0	1	0	0	1	1
U10066	Summer Salary Limitations	1	0	0	0	0	0	0
U00071	Tenure Review	1	0	0	3	0	4	1
U00078	Travel and Travel Card	16	19	0	28	226	83	68
U00128	Veteran Educators Training	2	0	0	0	0	0	0
U10067	WHC Community Health	0	0	0	0	0	0	1
U10063	WHC HIPAA Review	1	0	0	0	0	1	1
U10064	WHC Infection Control	0	0	0	0	0	2	0
U10062	WHC Safety & Risk Mgmt	0	0	0	0	0	1	0
TOTALS		1,132	727	1,975	1,606	2,364	2,781	3,127