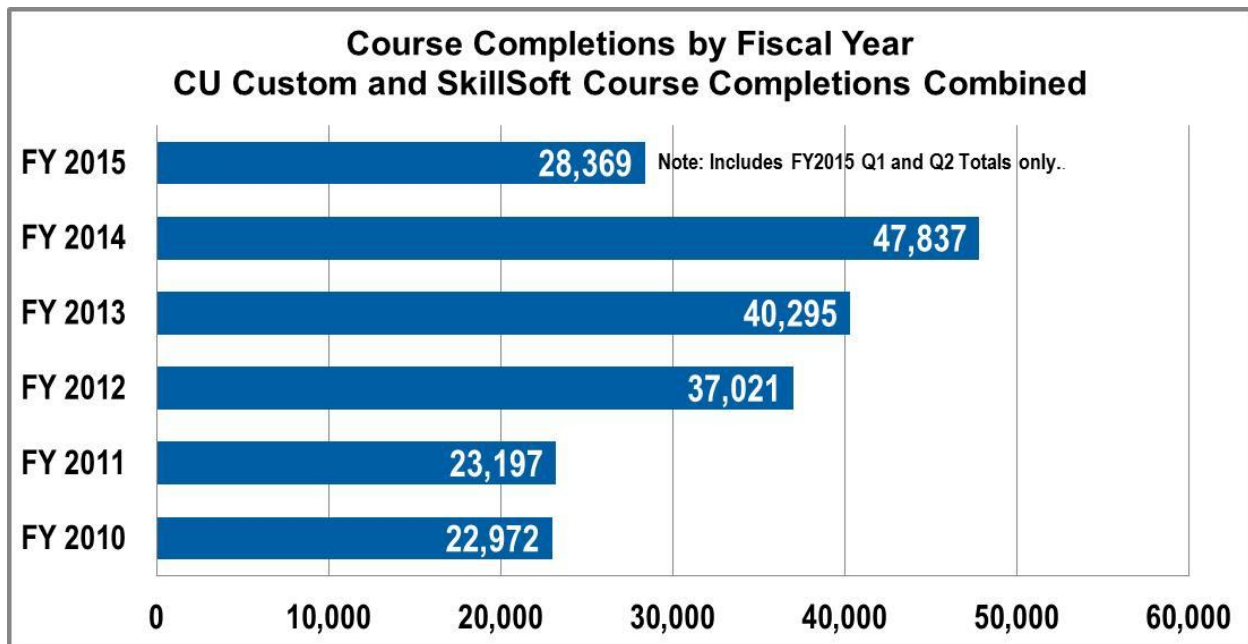


SkillSoft Utilization-Anschutz Medical Campus Fiscal Year 2015-Midyear Report

This midyear report summarizes course completions in SkillSoft, the online learning management system for University of Colorado (CU) faculty, staff, and student employee training. SkillSoft is a purchased service that includes a library of online learning resources and CU custom courses that meet CU compliance requirements and special topic needs. SkillSoft also provides:

- Books24x7, an online library, offering over 33,500 business and professional titles.
- Self-enrollment for Instructor Led Training (ILT) courses on each campus.
- Certification coursework for project management, accountancy (NASBA), and more.

Campuses rely on the learning completion data from the online courses to meet a variety of university, state, and federal compliance requirements. Managers rely on report data that identify training completions for required performance and compliance documentation.



University faculty and staff value the flexibility of online learning and the diversity of resources offered in SkillSoft. Employee Learning and Development continues to identify ways to support professional development opportunities required by campuses and individual departments utilizing the many resources provided by SkillSoft.

CU Custom Course Completions – Anschutz Medical Campus

HRMS Course Code	CU Courses in SkillSoft By HRMS Course Title	Q1 FY 2015	Q2 FY 2015	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
U00057	ADA	25	9	1	15	62	26	83
U00109	Advance Web-Nav and Reports	2	1	0	0	0	0	38
U00110	Advancement Gift Agreements	1	1	0	0	0	0	9
U00116	Advancement-Gift Handling	3	1	0	0	0	0	1
X00490	Asbestos Awareness [SkillSoft-SAH0403]	4	7	2	1	13	13	17
U00097	Assessment and Alignment	2	0	0	0	0	0	0
U00069	Bloodborne Pathogens	743	900	693	1,540	2,179	2,378	2,308
U20061	Budgeting Clinical Research	7	5	24	12	20	11	14
U00095	Campus Security Authority	3	0	0	0	0	2	3
U00065	Cash Control	3	9	10	19	89	18	31
U00068	Chemical Waste Management	651	609	754	1,538	2,108	2,159	2,022
U00076	Clinical Trials Recruiting	4	5	0	5	10	11	6
U00113	Cognos: Running m-Fin	2	4	0	0	0	0	7
U00114	Cognos: Working with m-Fin	4	2	0	0	0	0	7
U00092	Concur-Booking Travel	6	12	0	0	0	22	51
U00093	Concur-Reconcile Proc Card	7	17	0	0	0	16	53
U00094	Concur-Reconcile Travel	7	9	0	0	0	17	46
U00088	Conflict of Interest NIH	3	0	0	0	0	39	60
U00081	CU Marketplace - Approver	18	19	0	0	173	59	50
U00091	CU Marketplace - Inv Approve	13	14	0	0	0	12	42
U00090	CU Marketplace - Receiver	23	19	0	0	0	21	57
U00084	CU Marketplace - Requester	54	60	0	0	245	194	193
U00080	CU Marketplace - Shopper	53	44	0	0	593	186	220
U00059	Direct Charging	27	17	36	36	55	59	87
S10007	Discrimination & Harassment UCB	14	7	0	12	20	35	58
U00067	Discrimination & Harassment	880	380	198	414	496	1,860	1,885
U00130	DOT: Awareness of Controlled	0	1	0	0	0	0	0
U00129	DOT: Reasonable Suspicion	0	1	0	0	0	0	0
U00055	ePER	42	25	93	74	84	104	138
U00112	Faculty Search Committee	0	0	0	0	0	0	1
U00049	FERPA	66	61	68	131	249	184	298
F00001	Fiscal Code of Ethics	118	109	300	286	856	497	475
F00002	Fiscal Code of Ethics-Officers	42	29	2	19	45	26	103
U00072	Form I-9	6	3	0	14	10	31	21
U00083	Gift Fund-Advanced	3	12	0	0	7	22	20
U00082	Gift Fund-Beginner	26	24	0	0	59	88	75
A00020	HIPAA Regulations	624	204	439	625	1,682	1,684	1,536
A00029	HRMS Fundamentals	13	18	42	55	53	61	56
A00030	HRMS Inquire/Reporting	12	18	41	52	47	59	52
U00074	HRMS Managing People	11	14	0	0	21	50	46
U00073	HRMS Managing Positions	11	14	0	7	27	51	48
U00075	HRMS Payroll Processing	10	13	0	0	21	50	50
A00031	HRMS Time Collection	9	19	34	45	48	46	42
U00118	IACUC Refresher Training	0	0	0	0	0	0	0
U00077	Identity Theft Prevention	1	1	0	3	15	3	3
U00063	Information Security	560	185	220	414	1,296	2,539	1,127
U00064	Information Security ITS	6	0	24	21	57	79	17
U10065	Intro to Export Controls	0	0	0	0	0	0	1
A00140	Introduction to ISIS	35	28	60	60	99	135	183
A00141	ISIS Campus Community	10	10	30	13	26	31	33
A00144	ISIS Student Financials	2	2	0	4	0	10	9
U00087	IT Confidentiality Agreement	8	4	0	0	0	29	23

CU Custom Course Completions – Anschutz Medical Campus, continued

HRMS Course Code	CU Courses in SkillSoft By HRMS Course Title	Q1 FY 2015	Q2 FY 2015	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
U00050	Lab Safety	247	262	139	187	561	628	721
X00109	Laser Safety Training [SkillSoft-SAH449]	2	0	0	1	9	17	11
U10061	LASP Export Compliance	0	0	1	2	0	2	0
U00111	New Emp Orientation Boulder	0	0	0	0	0	0	0
U40057	New Empl Orientation-UCCS	0	0	0	0	0	4	2
U00070	New Employee Orientation	1	1	5	26	31	21	18
U00098	New Faculty Orientation-UCD	2	0	0	0	0	0	3
U60007	OLAR Animal Program Orient	184	77	0	0	85	338	407
U60006	OLAR Disease Prev & Cont	197	111	0	0	117	400	459
U60005	OLAR Standard Opr Proc	197	110	0	0	122	395	451
U60004	OLAR WAO	48	31	3	59	80	114	147
U00096	PeopleAdmin/JobstatCU	8	11	0	0	0	0	18
A00106	Peoplesoft Fin: Journal Entry	10	9	39	54	55	57	40
A00105	PeopleSoft Finance: Inquiry	20	23	66	85	91	91	75
U00115	Perf Mgmt Classified UCB	0	0	0	0	0	0	0
U00062	Performance Management	10	4	24	29	37	41	34
A00025	Procurement Card Approving	13	14	39	28	50	35	46
U00053	Procurement Card Holder	77	75	265	247	262	275	315
A00109	Procurement Purchasing	80	80	271	272	538	299	326
U00131	Radiation Safety		5	0	0	0	0	0
U00100	Radiation Safety Refresher	59	78	0	0	0	0	283
U00089	Regulated Medical Waste	354	738	0	0	0	762	1,296
A00139	Research Administration for Faculty	30	18	32	45	57	65	82
U00101	Research Response Criteria	3	1	0	0	0	0	2
X00107	Respiratory Protection [SkillSoft-SAH0474]	13	21	7	34	44	63	85
U00066	Search Committee Training	57	70	64	160	157	183	193
U00117	Secure Application Development	4	0	0	0	0	0	1
C20003	Shipping Bio Materials	144	78	186	268	400	339	424
U00119	SODM-BloodBorne Pathogens	106	79	0	0	0	0	142
U00120	SODM-Chemical Waste Management	110	84	0	0	0	0	137
U60001	SubRecipient Monitoring	1	0	9	6	6	10	1
U10066	Summer Salary Limitations	0	0	0	0	0	0	0
U00071	Tenure Review	0	1	0	4	3	3	2
U00078	Travel and Travel Card	78	68	0	123	989	315	272
U00128	Veteran Educators Training	1	0	0	0	0	0	0
U10067	WHC Community Health	0	0	0	0	0	0	0
U10063	WHC HIPAA Review	1	1	0	2	5	2	3
U10064	WHC Infection Control	2	5	0	0	1	3	4
U10062	WHC Safety & Risk Mgmt	1	1	0	1	3	2	3
TOTALS		6,234	5,002	7,861	7,190	14,508	17,411	17,725