System Staff Council
July 9, 2013
1:00 – 3:00 p.m.
1800 Grant Street, Denver Conference Room

Meeting Minutes

Attending:
Judy Anderson, University Counsel
Leo Balaban, Office of Information Security
Stephanie Ball, Risk Management
Darren Chavez, Academic Affairs
Jim Dages, Payroll and Benefit Services
Tracy Hooker, Human Resources
Jamie Joyce, University Counsel
Lexie Kelly, University Treasurer
Debbie Martin, Internal Audit
David Pierce, University Controller
David Poticha, Technology Transfer
Nancy Sicalides-Tucker, Payroll and Benefit Services
Tricia Strating, Employee and Information Services
Tony Tolin, Procurement Service Center
Amanda Ulrey, University Relations

Absent:
Lisa Vallad, University Controller

Guests Attending:
Amanda O’Neill, JDRF

Approval of the Agenda
Moved by Nancy Sicalides-Tucker, seconded by David Pierce to approve the agenda. The motion passed unanimously.

Approval of the May Minutes
Darren Chavez proposed the following change to the May minutes in the Treasurer’s report:
If any money left over at the end of the fiscal year was donated, could SSC vote on where to donate it?
Moved by Darren Chavez, seconded by Amanda Ulrey to approve the May minutes as amended. The motion passed unanimously.

Officer Elections
The following officers were elected to serve the 2013-14 year:
Chair: Nancy Sicalides-Tucker
Vice Chair: Tricia Strating
JDRF Presentation
Amanda O’Neill from JDRF presented information about diabetes and the Juvenile Diabetes Research Foundation. This year’s JDRF walk is Sunday September 8 at Coors Field. The 5K walk starts at 9:00 a.m. David Pierce noted that a “CU Office of the President” team has been created. The CU Advocates will not sponsor a tent this year but there was brief discussion about whether or not SSC would sponsor a tent. No decision was made.

Treasurer’s Report – Lexie Kelly
Lexie Kelly reported that all the budget numbers aren’t in yet, but there is approximately $300 left in the general speedtype, and approximately $1000 left in the President’s Initiative’s speedtype. Lexie or Debbie will email the year-end budget once it is finalized.

Chair’s report – Debbie Martin
The following items were discussed at the monthly meeting with VP Leonard Dinegar:
1. Centennial is still working to get trash cans outside the building.
2. Discussed OPE sub groups of working group –
   a. Health and Fitness Group – a few suggestions from SSC are to include approximate mileage on elevator notices and possibly go earlier or split the time into two 15-minute blocks to get more people involved
3. Still working on a shredding day and spring cleanup of old equipment.
4. Leo is working on the fellowship idea for training and will get a draft of the proposal to SSC for an endorsement vote before taking it to VP Dinegar.

Communications Committee – Tricia Strating
Tricia Strating reported that the next brown bag lunch by Dr. Ping Xu on Feng Shui is scheduled for July 16. Tricia encouraged everyone to attend if possible.

Moved by Leo Balaban and seconded by Debbie Martin to spend up to $100 to buy pizza for the brown bag. The motion passed with 12 in favor, 1 against and 0 abstentions.

Stephanie Ball shared the first draft of the SSC flyer she is working on. It highlights SSC’s three different focuses: advocacy, outreach and event. She will email the final draft of the flyer to SSC reps for their input.

Events Committee – Debbie Martin
Debbie Martin reported that the Office of the President has tentative plans for several staff appreciation events through the fall. She will summarize the event in a later email. Amanda Ulrey is also working with Elizabeth on four solid dates that SSC can have for its events.

Outreach Committee – David Pierce
David Pierce said the Outreach Committee will start working on a flyer to promote the JDRF walk. The committee also plans to update its own flyer for giving away at promotional events.

OPE Grant Street Working Group – Nancy Sicalides-Tucker
Nancy Sicalides-Tucker reported on the following items from the OPE Grant Street Working Group:
• The Health and Wellness committee is now an official committee for system administration and plans to partner with Be Colorado on several items.

• The parking sub-committee met with Leonard Dinegar and it was noted that there are only 13 spots left in the garage so it is not feasible to sell part time parking permits. There are problems with shared cards if the employees are on a secured floor. Motorcycles will have some designated spots, but need to work out details of where, how many, are they temporary, etc.

• Facilities – there have been many bathroom upgrades

• Vending machines will soon have more healthy choices

• Possibly getting Weight Watchers at Work into 1800 Grant

• Ice machines on 7th and 1st floors are broken. There is no money to fix these machines and this might have to be a shared budget responsibility to fix the machines. VP Dinegar is also looking into the possibility of a shared fund to support building-wide projects and fixes.

PERA/HR – Tracy Hooker
There are no new updates.

Discussion items for VP Leonard Dinegar
• Shredding date
• Spring cleaning date – who is doing/organizing

New Business

UCSC Representatives
The following SSC members volunteered to be UCSC representatives:
• Debbie Martin
• Tricia Strating
• Nancy Sicalides-Tucker
• Jim Dages – alternate

Student Employee of the Semester
The following SSC members volunteered to serve on an ad hoc committee to select award winners for the Student Employee of the Semester and President’s Employee of the Year awards:
• Leo Balaban
• Jim Dages
• Lisa Vallad
• Darren Chavez
• Debbie Martin

Resignation
Judy Anderson announced that she is resigning her membership in SSC effective immediately.

The meeting was adjourned at 3:06 p.m.