



ADMINISTRATIVE POLICY STATEMENT

Policy Title: Student Notification of Graduating Class Rank

APS Number: 2007

APS Functional Area: **ADMINISTRATIVE/GENERAL**

Brief Description:	Establishes the University of Colorado's policy on student access to numerical class rank upon graduation.
Effective:	July 11, 2016
Approved by:	President Bruce D. Benson
Responsible University Officer:	Vice President for Academic Affairs
Responsible Office:	Office of the Vice President for Academic Affairs
Policy Contact:	Office of the Vice President for Academic Affairs, 303-860-5623
Supersedes:	Access to Student Education Records, September 1, 2007
Last Reviewed/Updated:	September 22, 2016
Applies to:	All campuses that admit freshmen

Reason for Policy: To comply with Board of Regents Resolution adopted December 5, 2006.

I. POLICY STATEMENT

Pursuant to Board Resolution, dated December 5, 2006, each undergraduate, upon graduating from the university, is entitled to receive from the registrar, upon request, official notification of their numerical class rank in their school/college/program for the semester in which they graduated. Students receiving their undergraduate degree should be advised of the availability of this option.

II. HISTORY

- Initial policy Access to Student Education Records May 1, 2007
- Revised August 7, 2007
- Revised September 1, 2007
- Revised and title changed to Student Notification of Graduating Class Rank July 11, 2016
- Non-substantive changes effective September 22, 2016