

## **The CU Store Process** <sup>[1]</sup>

# Process

1

**Submit Request a  
StoreFront form.**

**Complete the CU Online StoreFront User Agreement  
and submit to the appropriate campus approver for  
approval and signature.**

**3**

Boulder campus – to the department head  
Colorado Springs campus – to the department head  
Anschutz Medical campus – to DFA (Director of Finance and Administration)  
Denver campus – to SBA (Senior Business Administrator)  
System – to Treasury

**Return the signed  
form to  
Onlinestore@cu.edu**

[2]

**4**

**We will forward the request to the  
Campus Controller and Internal Sec  
Assessor for final approval.**

**5**

**The Department's StoreFront  
will be created in the test  
environment.**

**7**

**8**

**Review the StoreFront in the test environment, then test, test, test!**

**The Department's StoreFront will be created in the production environment.**

**9**

**Groups audience:**

Online Store

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**Source URL:**<https://www.cu.edu/store/request-storefront/cu-store-process>

**Links**

[1] <https://www.cu.edu/store/request-storefront/cu-store-process> [2] mailto:Return the signed form to  
Onlinestore@cu.edu

[3]

[https://universityofcolorado.skillport.com/skillportfe/main.action?path=summary/CUSTOMER\\_DEFINED/\\_scorm12\\_cu\\_](https://universityofcolorado.skillport.com/skillportfe/main.action?path=summary/CUSTOMER_DEFINED/_scorm12_cu_)