



University of Colorado

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PROCUREMENT SERVICE CENTER

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[Home](#) > Training

Training ^[1]

Learn how to purchase and pay for goods and services and how to travel and process travel reimbursements. For a list of training requirements and access request forms, please visit <http://www.cu.edu/psc/policies/access-training-requirements> ^[2].

CU Marketplace

Purchasing and payment processing in the University's eProcurement system.

[CU Marketplace Learning Resources](#) ^[3]

Booking Travel (including use of Concur Travel)

Booking trips for employees and non-employees, identifying travel arrangers, and updating traveler profiles.

[Booking Travel Learning Resources](#) ^[4]

Concur Expense - Reconciling Travel

Processing travel and other reimbursements.

[Reconciling Travel Learning Resources](#) ^[5]

Concur Expense - Reconciling Procurement Card

Allocating SpeedTypes and other processing for Procurement Card expense reports.

[Reconciling Procurement Card Learning Resources](#) ^[6]

Related Links

There are many online courses related to procurement and travel.

- [Online Course Related Resources](#) ^[7]

Source URL: <http://www.cu.edu/psc/training>

Links:

- [1] <http://www.cu.edu/psc/training>
- [2] <http://www.cu.edu/psc/policies/access-training-requirements>
- [3] <http://www.cu.edu/psc/cu-marketplace-training>
- [4] <http://www.cu.edu/psc/booking-travel>
- [5] <http://www.cu.edu/psc/reconciling-travel-concur>
- [6] <http://www.cu.edu/psc/reconciling-procurement-card-concur>
- [7] <http://www.cu.edu/psc/online-course-related-resources>