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Removing Reconciled Trips from Trip List in Concur ^[1]

The Trip List section displays a list of your upcoming trips ? as well as trips in process or which have ended ? that were booked through the Concur Travel & Expense System or Christopherson Business Travel (CBT). It is visible on your homepage of Concur.

Your Training Format

You can download the Step-by-Step Guide below.

Files:



[Removing Reconciled Trips from Trip List in Concur](#)^[2]

Source URL: <http://www.cu.edu/psc/policies/removing-reconciled-trips-trip-list-concur>

Links:

[1] <http://www.cu.edu/psc/policies/removing-reconciled-trips-trip-list-concur>

[2] <http://www.cu.edu/sites/default/files/policies/43505-removing-reconciled-trips-trip-list-concur/files/sbsremovingreconciledtripsfromconcurtriplist120915.pdf>