How To Buy: IT Hardware [1]

[2]

Enterprise-Wide Agreements
System-wide IT agreements are established to provide overall value to campuses and departments. These agreements typically deliver cost savings and other value by leveraging all the University's spend for IT goods and services, and the purchasing activity with these suppliers is streamlined with an efficient, effective, and standardized process across the system. Some of these suppliers have also been identified as strategic IT suppliers – vendors selected to establish product brand standardization across the entire University system. For example, Dell and Apple are strategic IT suppliers and as a result they are the established computer brands for University use. The contract terms and conditions, IT security risk and compliance review, and the review for legal sufficiency within a contract have already been processed and finalized when purchasing from a supplier with a system-wide IT agreement or enterprise license in place, as well as when purchasing from a Strategic IT Supplier.

IT Hardware

Computer hardware includes laptops, desktop computers, servers, storage, network equipment, connected peripherals such as keyboards, mice, headset, monitors and docking stations.

Workplace computers are different from the computers you buy for personal use. Typically, they are designed to operate for much longer hours than a consumer equivalent. They also need to be configured as a University asset to work fully and securely on the University network and with other University Services. Your campus OIT department has a list of **"minimum specifications"** that are required.

Computer hardware should be ordered directly from the **Contracted Suppliers** in line with our procurement policy and standards hardware specifications.

By standardizing on a limited number of configurations, the University obtains a larger discount, can create a custom plug-and-play University image for use, and provide a more efficient and consistent level of support at the department level.

Enterprise-Wide Agreement List: IT Hardware

Strategic Catalog Supplier	Description	Term End
Dell	Develops, sells, repairs, and supports computers and related products and services as well as a software reseller.	4/17/2026
Apple through CDW-G	Consumer electronics company that develops hardware, software, and online services. Purchased through CDW-G catalog.	10/30/2024
Lumen – CenturyLink	Integrated A/V services and equipment, audio conferences, and web meetings.	4/30/2032

RESELLERS

Strategic Catalog Supplier	Description	Term End
CDW	Provider of technology products and services, including hardware and software. Official CU reseller of Apple products.	10/30/2024
Newegg	Online retailer of items including computer hardware and consumer electronics.	No end date
Connection Public Sector Solutions	Connection Public Sector Solutions offers special education and government pricing contracts for computer hardware, peripherals, A/V, and IT services.	7/31/2027

University Contracted Suppliers

Dell:
In partnership with Dell, the University has identified configurable standards that include the University's desktop image and are supported by each campus's OIT departments. You can purchase Optiplex desktop computers, Latitude laptop models, Precision workstations, servers, storage, IT peripherals, supplies and accessories.

Apple through CDW-G
You can order products such as the MacBook Air, MacBook Pro, iPads, Apple software, and other Apple accessories through the Apple Catalog. (Note: CDW can also provide a quote for Apple products. Please email our University representative (contact in the punchout), obtain a quote, and procure through the CDW punchout).

Consumer-based hardware, such as desktops and notebooks from retail stores and online

retailers like Best Buy, Amazon, Walmart, Target, and Tiger Direct are **not recommended**. Please check with your campus OIT support staff prior to buying a non-standard selection.

Other Desktop Hardware:
If the University standards do not meet your needs, please contact the **Purchasing Agent** responsible for this commodity to discuss options.

Commodity Listing [3]

Guidelines for purchasing Hardware

These Rules are designed to support and facilitate the educational, research, and public service missions of the University through the acquisitions of Goods and Services by applying best methods and business practices that provide for public confidence in the University. Within the context of the University environment, these Rules ensure a Procurement process of quality and integrity, broad based competition, fair and equal treatment of the business community, increased economy in the Procurement process, and uniform Procurement procedures.

See Procurement Rules [4]

Accessibility

The University of Colorado is committed to making digital life accessible to everyone. The following links will provide additional guidance and resources for digital accessibility on your campus.

- CU System [5]
- CU Boulder [6]
- UCCS [7]
- CU Denver / Anschutz [8]

Purchase Hardware

The following links are to help University of Colorado faculty, staff, and students purchase hardware and follow their campus guidelines and recommendations. The established method of procurement for laptops and desktops is to purchase through our Dell Catalog through our Marketplace.

- CU System [9]
- CU Boulder [10]
- UCCS [11]
- CU Denver / Anschutz [12]

Supplier Contact Information

Supplier	Contact name	Email

Apple	Account Executive – Aaron Grider	agrider@apple.com [13]
	Account Executive - Jessica Jones	jessicajones@apple.com [14]
Apple through CDW-G	Account Executive - Brett Johnson	brejohn@cdwg.com [15]
B&H Photo	Account Executive – Richard Lewis	rlewis@bhphoto.com [16]
CDW	Account Executive – Brett Johnson	brejohn@cdwg.com [15]
Connection	Account Executive – Colby Hennig	colby.hennig@connection.com [17]
Dell	Inside Account Manager - Ashley Delgado Simo	Ashley_delgado@dell.com [18]
	Account Executive – Jon Berger	Jon.Berger@Dell.com [19]
Newegg	Account Executive - Fabian Alston	Fabian.A.Alston@neweggbusiness.com [20]

IT Website Sustainability Information

Before you buy — Can you repair or update your current product? Is it available through the surplus department [21]?

Look for Energy Star-certified [22], Electronic Products Environmental Assessment Tool (EPEAT)-registered [23] (preferably Silver or Gold), or re-manufactured/refurbished products.

Use CU Marketplace [24] to find sustainable product offerings from our suppliers. Please see the PSC Sustainable Procurement website [25] for more information, including how to search for EPEAT and Energy Star products in CU Marketplace and supplier catalogs.

Done with your current product? Click the links below for more information regarding the required e-waste collection process for each campus:

- CU Boulder: Property Services | Facilities Management | University of Colorado Boulder [21]
- CU Denver/Anschutz: Surplus & Capital Equipment Disposals (cuanschutz.edu) [26]
- UCCS: Work Requests | Facilities Services Department (uccs.edu) [27]

EPEAT (Electronic Product Environmental Assessment Tool) is a ranking system that helps customers evaluate computers, notebooks, and monitors based on their environmental attributes. Gold is the highest achievable level followed by Silver, and lastly Bronze.

On our Dell catalog's Standard Configurations page, the EPEAT rating is displayed directly below to product name. Outside our Standard Configurations page, you will find the EPEAT

rating in the product description.

You will find EPEAT & ENERGY STAR information on CDW's monitors under "Environmental Standards" if the component meets the minimum standards.

List of Dell Standard Configurations

- Optiplex
- Latitude
- Precision
- Monitors
- Accessories

7090 SFF | 7020 SFF - OptiPlex 7020 SFF | i5, 16GB 256 SSD
7420 AIO - OptiPlex MFF | i5, 16GB 256 SSD

7020 Tower - OptiPlex Tower | i5, 16GB 256 SSD

7020 MFF - OptiPlex 7020 AIO | i5, 16GB 256 SSD

5350 – 13.3", i5 Processor, 16GB ram, 256GB SSD?
5450 - 14", Intel Core Ultra 5 Processor, 16GB ram, 256GB SSD

5550 – 15.6", Intel Core Ultra 5 Processor, 16GB ram, 256GB SSD?

7350 – 13.3", Intel Core Ultra 5 Processor, 16GB ram, 256GB SSD

7450 - 14", Intel Core Ultra 5 Processor, 16GB ram, 256GB SSD?

7450 2-in1 - 14", Intel Core Ultra 5 Processor, 16GB ram, 256GB SSD

3590 – 15.6", Intel Core Ultra 5 Processor, 16GB ram, 256GB SSD
5690 - 16", Intel Core Ultra 7 Processor, 16GB ram, 256GB SSD

P2225H – 22" Monitor
P2425H- 24" Monitor

P2725HE – 24" USB-C Hub Monitor

P2424HEB – 24" Video Conferencing Monitor

P2725H - 27" Monitor

P2725HE – 27" USB-C Hub Monitor

P2724DEB – 27" Video Conferencing Monitor

SB521A – Dell Monitor Slim Soundbar
DA310 – Dell 7-in-1 USB-C Multiport Adapter

MS116 – Dell Optical Wired Mouse

KB216 – Dell Multimedia Wired Keyboard

KM5221W – Dell Pro Wireless Keyboard & Mouse

WD19S – Dell WD19S Dock

WD22TB4 – Dell Thunderbolt Dock

UD22 – Dell Dock Fischer

Dell Standard Configurations: The Dell Catalog on the CU Marketplace features several configurations for laptops, desktops, and precision devices as well as monitors, docks, and accessories. Please go to the Dell catalog to review current pricing, specifications, and lead times.

Groups audience:
Procurement Service Center
Right Sidebar:
psc_it-purch-links

Source URL:https://www.cu.edu/psc/how-buy-it-hardware

Links
[1] https://www.cu.edu/psc/how-buy-it-hardware [2] https://www.cu.edu/sites/default/files/page-photo_hardware.png [3] https://www.cu.edu/psc/commodity-listing [4] https://www.cu.edu/psc/procurement-rules [5] https://www.cu.edu/employee-services/collaborative-hr-services/cu-system-administration/employee-resources/ada [6] https://www.colorado.edu/digital-accessibility/about/policy-and-standards [7] https://compliance.uccs.edu/ada-resourcescontacts [8] https://www.ucdenver.edu/offices/office-of-information-technology/accessibility [9] https://www.cu.edu/uis/uis-hardware-purchase-standards [10] https://oit.colorado.edu/software-hardware/recommended-software-and-hardware-list/acquire-software-hardware [11] https://oit.uccs.edu/services/personal-computing-and-devices [12] https://www.ucdenver.edu/offices/office-of-information-technology/services/computer-and-device-support [13] mailto:agrider@apple.com [14] mailto:jessicajones@apple.com [15] mailto:brejohn@cdwg.com [16] mailto:rlewis@bhphoto.com [17] mailto:colby.hennig@connection.com [18] mailto:Ashley_delgado@dell.com [19] mailto:Jon.Berger@Dell.com [20] mailto:Fabian.A.Alston@neweggbusiness.com [21] https://www.colorado.edu/fm/departments/dc/dc-property-services [22] https://www.energystar.gov/products/electronics [23] https://www.epeat.net/ [24] https://www.cu.edu/psc/cu-marketplace [25] https://www.cu.edu/psc/procurement/sustainability/sustainable-purchasing-guidelines [26] https://www.cuanschutz.edu/offices/facilities-management/services/surplus-capital-equipment-disposals [27] https://facsrvs.uccs.edu/work-request