

Study Subject Payment (SSP) ^[1]

Effective Date: 6/24/2021 (*Modified to include a Comments field for explanations of travel reimbursements/other expenses*)

Purpose

Used to authorize study subject payments, in accordance with PSC Procedural Statement Study Subject Payments.

Payee & Organizational Unit Information: In all cases, payment will be issued directly to the individual study subject. However, the individual's name will not appear on financial reports. Instead, study payments will appear on reports as being paid simply to "Study Subjects." The PSC will maintain the necessary 1099 reporting capability. Unique identifier information can be entered in the journal line Description field for reconciliation to department records. Caution: Do not enter any personal identifying information in the Description if the study is confidential.

You can [look up Study Subject Payment \(SSP\) forms in CU-Data](#) ^[2] ^[3]

Related Documents

[International Payments: Required Documentation](#) ^[4]

Download the Study Subject Payment form below

Files:



[Study Subject Payment \(SSP\) form](#) ^[5]

Source URL: <https://www.cu.edu/psc/forms/study-subject-payment-ssp>

Links

[1] <https://www.cu.edu/psc/forms/study-subject-payment-ssp> [2] <https://pschelp.cu.edu/s/article/Payment-Status-Looking-Up-SSPs-in-CU-Data> [3] <http://https://pschelp.cu.edu/s/article/Payment-Status-Looking-Up-SSPs-in-CU-Data> [4] <https://www.cu.edu/docs/international-ap-payments> [5] <https://www.cu.edu/sites/default/files/policies/40568-study-subject-payment-ssp/files/form-ssp-062421-comments-field.xlsx>