

## **Petty Cash/Change Fund Request (PCCF)** <sup>[1]</sup>

**Effective Date: 07/01/2019**

### **Purpose**

Used to request the establishment or modification of a petty cash fund or change fund, and to accept custody of that fund. For guidance, see the PSC Procedural Statement Petty Cash and Change Funds.

### **Related Procedure**

- [Petty Cash & Change Funds](#) <sup>[2]</sup>

### **Download the Petty Cash/Change Fund Request form below**

#### **Files:**



[Petty Cash/Change Fund Request \(PCCF\)](#) <sup>[3]</sup>

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**Source URL:** <https://www.cu.edu/psc/forms/petty-cashchange-fund-request-pccf>

#### **Links**

[1] <https://www.cu.edu/psc/forms/petty-cashchange-fund-request-pccf>

[2] <https://www.cu.edu/controller/procedures/finance-procedural-statements/finance-procedural-statement-petty-cash-change>

[3] <https://www.cu.edu/sites/default/files/policies/40562-petty-cash/change-fund-request-pccf/files/form-pccf-070119-updated-routing.xlsx>