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Tuition Assistance Benefit, CU Boulder [1]

Ready to use the Tuition Assistance Benefit?

- Summer 2018
- Spring 2018
- Fall 2017

Step 1: Apply to CU Boulder before the session begins

Maymester Deadline: April 30, 2018

Sessions A, C and D Deadline: May 21, 2018

Julymester, Session B Deadline: June 26, 2018

Augmester Deadline: July 23, 2018

- If you are taking classes informally, complete the non-degree application [2].
- If you want to take classes toward a specific degree, complete the degree application [3].

Step 2: Submit the tuition waiver benefit form

Deadline: August 10, 2018

Download: Tuition Waiver Benefit Form [4]

- Submit the Tuition Waiver Benefit Form [4] through the employee portal.
- If your dependent is not listed on your CU health, dental or life insurance, you must also submit a Dependent Eligibility Verification Form [5].

Step 3: Term-activate

Deadline: Before the session begins

- After your admission is confirmed, non-degree students must term-activate in MyCUInfo. Learn how [6].
- Degree-seeking students are automatically term-activated.

Step 4: Register for your courses

Dependents Register: On designated registration day

Employees Register: First day of class

Maymester Deadline: May 14, 2018

Sessions A, C and D Deadline: June 4, 2018

Julymester, Session B Deadline: July 10, 2018

Augmester Deadline: August 6, 2018

- Dependents may begin registering for undergraduate or graduate courses per the CU Boulder registration calendar [7].
- Employees may enroll in undergraduate or graduate courses on the first day of class.
- You may want to include a few backup options in case the class you'd like to take is already full.
- Please refer to the academic calendar's [7] add/drop course deadlines.

Step 5: Colorado Resident Undergraduates: Apply and authorize for the College Opportunity Fund

Application Deadline: August 22, 2018

- If you or your dependent is taking undergraduate courses, apply for the College Opportunity Fund [8] (COF).
- **Please note:** If COF funds are available to you or your dependent, but you do not use them, you will be responsible for the tuition amount that would have been covered by COF.

Authorization Deadline: August 23, 2018

Step 6: Pay fees and non-waived tuition

Deadline: Listed on tuition bill

- You must pay any additional fees and/or non-waived tuition by the tuition due date.
- For more information, visit the CU Boulder Bursar's Office website [9].

Step 7: Resubmit Tuition Waiver Benefit Form for new courses, if necessary

Deadline: August 10, 2018

Tuition benefit deadlines: We are no longer accepting applications for the **Spring 2018** Tuition Benefit.

Step 1: Apply to CU Boulder before the semester begins

Deadline: Jan. 2, 2018

- If you are taking classes informally, complete the non-degree application [2].
- If you want to take classes toward a specific degree, complete the degree application [3].

Step 2: Submit the tuition waiver benefit form

Deadline: Jan. 31, 2018

- Submit the Tuition Waiver Benefit Form [4] to Employee Services.

All Boulder dependents, using Option A-Home Campus, will still receive the 30 percent tuition discount. As of Spring 2018, all campuses, including Boulder, are now required to complete the Tuition Benefit application's “Total Number of Credits Requested to be Waived,” undergraduate or graduate course level selection and to list ALL course names and credit hours.

Step 3: Term-activate

Deadline: Jan. 16, 2018

- After your admission is confirmed, non-degree students must term-activate in MyCUInfo. Learn how [6].
- Degree-seeking students are automatically term-activated.

Step 4: Register for your courses

Dependents Register: On their designated registration day

Employees Register: Jan. 16, 2018

- Dependents may begin registering for courses per the CU Boulder registration calendar [7].
    - Ineligible courses include auxiliary-funded programs, such as Continuing Education, Extended Studies, the Executive MBA program, the One Year MBA program or CU Boulder's Part-Time, Evening MBA program, study abroad and audits.
- Employees may enroll in undergraduate or graduate courses on the first day of the semester.
- You may want to include a few backup options in case the class you'd like to take is already full.
- Please refer to the academic calendar's [7] add/drop course deadlines.

Step 5: Colorado Resident Undergraduates: Apply and authorize for the College Opportunity Fund

Application Deadline: May 3, 2018

- If you or your dependent is taking undergraduate courses, apply for the College Opportunity Fund [8] (COF).
- **Please note:** If COF funds are available to you or your dependent, but you do not use them, you will be responsible for the tuition amount that would have been covered by COF.

Authorization Deadline: May 4, 2018

Step 6: Pay fees and non-waived tuition

Deadline: Listed on tuition bill

- You must pay any additional fees and/or non-waived tuition by the tuition due date.
- For more information, visit the CU Boulder Bursar's Office website [9].

Step 7: Resubmit Tuition Waiver Benefit Form for new courses, if necessary

Deadline: Jan. 31, 2018

To ensure enough time for processing, aim for the target dates.

Step 1: Apply to CU Boulder before the semester begins

Deadline: Aug. 14, 2017

- If you are taking classes informally, complete the non-degree application [2].
- If you want to take classes toward a specific degree, complete the degree application [3].

Step 2: Submit the tuition waiver benefit form

Deadline: Aug. 14. 2017

Online Form: Tuition Waiver Benefit Form [4]

- If your dependent is not listed on your CU health, dental or life insurance, you must also submit a Dependent Eligibility Verification Form [5]. Once completed, this form can be attached to and submitted via the online Tuition Waiver Benefit Form [4].

Step 3: Term-activate

Deadline: Aug. 28, 2017

- Non-degree students must term-activate every semester. If you were admitted this semester, term-activate after your admission is confirmed via email. Learn how [6].
- Degree-seeking students are automatically term-activated.

Step 4: Register for your courses

Dependents Register: On designated registration day

Employees Register: Starting Aug. 28, 2017

- Dependents may begin registering for courses per the CU Boulder registration calendar [7].
    - Dependents of Boulder campus employees may register for undergraduate and graduate courses (not including Continuing Ed).
    - Dependents of other campuses may register for undergraduate, non-extended studies, credit-bearing courses.
- Employees may enroll in undergraduate or graduate courses on the first day of the semester.
- You may want to include a few backup options in case the class you'd like to take is already full.
- Please refer to the academic calendar's [7] add/drop course deadlines.

Step 5: Colorado Resident Undergraduates: Apply and authorize for the College Opportunity Fund

Application Deadline: Dec. 14, 2017

- If you or your dependent is taking undergraduate courses, apply for the College Opportunity Fund [8] (COF).
- **Please note:** If COF funds are available to you or your dependent, but you do not use them, you will be responsible for the tuition amount that would have been covered by COF.

Authorization Deadline: Dec. 15, 2017

Step 6: Pay fees and non-waived tuition

Deadline: Listed on tuition bill

- You must pay any additional fees and/or non-waived tuition by the tuition due date.
- For more information, visit the CU Boulder Bursar's Office website [9].

Step 7: Resubmit Tuition Waiver Benefit Form for new courses, if necessary

Groups audience:
Employee Services
Right Sidebar:

ES: Benefits - TWB-Boulder-Steps-at-a-Glance
ES: Benefits - TWB Policies, Details and Contact
ES: Benefits - Tuition Benefit UCB Quick Links

Source URL:https://www.cu.edu/employee-services/tuition-waiver-benefit-cu-boulder?src=MyCUInfo2017-08-26

Links
[1] https://www.cu.edu/employee-services/tuition-waiver-benefit-cu-boulder
[2] https://www.colorado.edu/node/1057/attachment/newest [3] https://www.colorado.edu/admissions
[4] https://www.cu.edu/employee-services/tuition-benefit-application-forms
[5] https://www.cu.edu/docs/dependent-eligibility-verification
[6] https://www.colorado.edu/bursar/resources/tuition-benefit/tuition-waiver-benefit-search-register/how-to-term-activate/ [7] https://www.colorado.edu/registrar/students/academic-calendar [8] https://cof.college-assist.org/ [9] https://www.colorado.edu/bursar/resources/tuition-benefit/financial-obligation