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EMPLOYEE SERVICES

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System Administration Policies & Procedures [1]

CU's System Administration Office has its own set of policies and procedures for its employees to follow. Download these documents to learn more:

Work Schedules

- [Alternate Work Schedule Guidelines](#) [2]
- [Work-at-Home Procedures](#) [3]
- [Work-at-Home Approval Form](#) [4]
- [Frequently Asked Questions](#) [5]

Background Checks

- [Background Check Policy](#) [6]

Workplace Integrity

- [Conflict of Interest and Nepotism in Personnel Matters](#) [7]
- [Ethics Point Hot Line](#) [8]
- [Sexual Misconduct](#) [9]

Weather

- [Inclement Weather Policy](#) [10]

Terminating Employment

- [Layoff Instructions for Supervisors](#) [11]
- [Voluntary Separation Incentive Plan \(VSIP\)](#) [12]

Student Employment

- [Student Employment Policy](#) [13]

Patient Protection & Affordable Care Act (ACA)

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Links:

[1] <http://www.cu.edu/employee-services/system-administration-policies-procedures>

[2] http://www.cu.edu/sites/default/files/alternate-work-schedules_0.pdf

[3] <http://www.cu.edu/sites/default/files/work-at-home-faculty-staff.pdf>

[4] <http://www.cu.edu/doc/work-home-approval-form.doc>

[5] <http://www.cu.edu/sites/default/files/work-at-home-faq.pdf>

[6] <http://www.cu.edu/sites/default/files/background-check-policy.pdf>

[7] <http://www.cu.edu/sites/default/files/conflict-nepotism-personnel.pdf>

[8] https://secure.ethicspoint.com/domain/en/report_custom.asp?clientid=14973

[9] <http://www.cu.edu/sites/default/files/sexual-misconduct.pdf>

[10] <http://www.cu.edu/sites/default/files/inclement-weather-policy.pdf>

[11] <http://www.cu.edu/sites/default/files/layoff-instructions-managers.pdf>

[12] <http://www.cu.edu/sites/default/files/voluntary-separation-incentive-plan.pdf>

[13] <http://www.cu.edu/sites/default/files/student-employment-policy.pdf>

[14] <http://www.cu.edu/employee-services/patient-protection-affordable-care-act-aca>