

#### **EMPLOYEE SERVICES**

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Home > Retiree

# Retiree Income [1]

- Retirees
- Resources
- Forms

# **Retirees from the University of Colorado**

Retired employees selecting the Alternate Medicare Payment (AMP) must submit a W-4 Form [2] and a Direct Deposit Authorization [3] form. All retirees receiving AMP payments will receive a W-2 tax statement at the end of each tax year.

# University of Colorado retirees returning to work at CU

If you are already receiving Social Security benefits and you begin working for the university in a Social Security-/Medicare-eligible position, you must pay into Social Security and Medicare. Find more information about CU retirees returning to work [4].

# Retirees from any PERA-affiliated employer starting work at CU

If you are a PERA retiree from a PERA-affiliated employer, you must contact Employee Services and identify yourself as a PERA retiree. This ensures your taxes, deductions and retirement status will be recorded correctly. Learn more about working after retirement as a PERA retiree [5].

You must submit monthly leave records showing exception time, including all leave usage. Exempt employees do not have to report specific hours worked (i.e., time in and out). Non-exempt employees must document all hours worked and exception time including leave usage.

CU has multiple options for documenting hours worked and exception time; please verify with your department how it records time, and follow that procedure. Both the employee and his/her supervisor must sign the leave record verifying the accuracy of leave usage and balances.

#### Resources

Employee Services Procedures Guide [6]

- Board of Regents [7]
- Payroll Adjustments [8]
- CU Resources (in the employee portal) [9]

#### **Additional Resources**

- Four-campus search [10]
- Department of Labor [11]
- Social Security Administration [12]
- Internal Revenue Service [13]
- Employee Services Procedures Guide [6]

## **Retirement Income Forms**

### **EXPENSES & DEDUCTIONS**

CU Foundation-Payroll Deduction Gift Form [14]

### PERSONAL INFORMATION

I-9 (Employment Eligibility Information) [15]

### **TAXES**

- Request Additional Federal Tax Form [16]
- W-4 Form [17]

### **Groups audience:**

**Employee Services** 

**Source URL:** http://www.cu.edu/employee-services/retiree-income

#### Links:

- [1] http://www.cu.edu/employee-services/retiree-income
- [2] https://www.irs.gov/pub/irs-pdf/fw4.pdf
- [3] http://www.cu.edu/node/949
- [4] http://www.cu.edu/employee-services/retiree-returning-work
- [5] https://www.copera.org/sites/default/files/documents/2-55.pdf
- [6] http://www.cu.edu/employee-services/employee-services-procedures-guide
- [7] http://www.cu.edu/regents/regent-laws
- [8] http://www.cu.edu/employee-services/payroll-adjustments
- [9] http://www.cu.edu/employee-services/cu-resources-training
- [10] http://www.cu.edu/search/site
- [11] https://www.dol.gov/
- [12] http://www.socialsecurity.gov

- [13] https://www.irs.gov/
- [14] http://www.cu.edu/employee-services/policies/cu-foundation-payroll-deduction-gift-form
- [15] http://www.cu.edu/employee-services/policies/i-9-employment-eligibility-information
- [16] http://www.cu.edu/employee-services/policies/request-additional-federal-tax-form
- [17] http://www.cu.edu/employee-services/policies/w-4-instructions-procedures