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**EMPLOYEE SERVICES**

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## **W-9 for ES Business-Estate Claims** <sup>[1]</sup>

This form is used for payments made by Employee Services to the estate or legal representative of a deceased employee. The Internal Revenue Service requires the University to obtain a valid tax identification number (TIN) in order to process compensation still owed to deceased employees. The W-9 form is used to collect this information. Do not use this document for business related to the Procurement Service Center. <http://www.irs.gov/pub/irs-pdf/fw9.pdf> <sup>[2]</sup>

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**Source URL:** <http://www.cu.edu/employee-services/policies/w-9-es-business-estate-claims>

**Links:**

[1] <http://www.cu.edu/employee-services/policies/w-9-es-business-estate-claims>

[2] <http://www.irs.gov/pub/irs-pdf/fw9.pdf>