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## EMPLOYEE SERVICES

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# Employee Work Record Example-Biweekly <sup>[1]</sup>

"Biweekly" is a standardized form suggested for temporary workers and hourly student employees. Student employees are encouraged to contact the Student Employment offices on their individual campuses to determine if campus specific work records are required to submit time worked. Do not submit this form to Employee Services.

### Files:



[timecardbwtemplate.xls](#)<sup>[2]</sup>

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**Source URL:** <http://www.cu.edu/employee-services/policies/employee-work-record-example-biweekly>

### Links:

[1] <http://www.cu.edu/employee-services/policies/employee-work-record-example-biweekly>

[2] <http://www.cu.edu/sites/default/files/policies/952-employee-work-record-example-biweekly/files/timecardbwtemplate.xls>