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EMPLOYEE SERVICES

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Pay Roles Newsletter [1]

Pay Roles: a newsletter for CU business partners will keep you up to date on timely and critical information regarding the HRMS system, payroll and benefits issues.

User Alert: July 3, 2014

New special off-cycle pay process to improve efficiency [2]
Faculty must submit election forms by July 10 [3]
Reminder: Business partner meetings July 21 - 24 [4]

Pay Roles July 2014

Issue No. 14 - July 2014 [5] (Download)

Salary increases available July 2 in HRMS [6]
View compensation history in the portal [7]
Pay date for June is July 1 [8]
Scope of Work form changes in the works [9]
Pay retirees' unused vacation balances [10]
Deadline to use or lose excess leave is June 30 [11]
Ask staff to update phone numbers before upgrade [12]
Biweekly rollout of paycards postponed [13]
July 2014 pay deadlines [14]

Pay Roles June 2014

Issue No. 13 - June 2014 [15] (Download)

Simple steps to prepare for the end of the fiscal year [16]

Talk to your staff about merit pay [17]
Go green: Complete W-4 forms online [18]
Ask employees to update phone numbers in the portal [19]
Get the word out to employees about paycards [20]
?Don't let SERP catch student workers by surprise [21]
Eliminate confusion on Weight Watchers charges [22]
CU's rehired retirees to lose leave July 1 [23]
PERA offers five workshops by request [24]
SOW forms changing July 1 [25]
Don't let leave get swept away [26]
HRMS won't get facelift before major upgrade [27]
Say goodbye to archived paycheck data in the portal [28]
ES website highlights big projects with "Coming Soon" [29]
Check out spring business partner meeting notes [30]
Reminder: June payday is July 1 [31]

Pay Roles May 2014

Issue No. 12 - May 2014 [32] (Download)

Paycards: Educate your team today [33]
Made an error? Fix it with new off-cycle pay process [34]
Ready for the end of the fiscal year? [35]
OE campus sessions begin next week [36]
Update your payroll calendars [37]
Benefits changes, tax increases hot topics in summer [38]
Remind employees: June pay day is July 1 [39]
Help keep employee records accurate [40]
Follow CU's rules when paying out leave balances [41]
Retroactive pay forms for paying contracts only [42]
May 2014 deadlines [43]

Pay Roles April 2014

Issue No. 11 - April 2014 [44] (Download)

Paycards to replace paychecks this summer [45]
Open Enrollment 2014-15 runs April 28 - May 16 [46]
Upcoming deadlines [47]
No set date for return of direct deposit to portal [48]
Join us April 21-24 for business partner meetings [49]
Managing retiring, resigning or terminating employees [50]

Pay Roles March 2014

Issue No. 10 - March 2014 [51] (Download)

Employee Services Expos coming soon [52]
Project team: three new HCM tools set [53]
Upcoming deadlines [54]
Avoid paying out unearned vacation time to retirees [55]
Special off-cycle pay refinements continue [56]
Request replacement tax forms today [57]
Business partner meeting notes now online [58]
Notify employees of vacation balances before leave sweep [59]
What's changed with hand-drawn requests? [60]

Pay Roles Feb. 2014

Issue No. 9 - Feb. 2014 [61] (Download)

Software upgrade to benefit CU business operations [62]
New Employee Services site launches [63]
Educate new employees on key processes [64]
Spotlight on W-4s [65]
Payroll clocks to spring forward with Daylight Saving Time [66]
Upcoming deadlines [67]

User Alert Feb. 4, 2014

Pay Roles User Alert - Feb. 4, 2014 (Download) [68]

Employee Services site launches today

Pay Roles Jan. 2014

Issue No. 8 - Jan. 2014 (Download) [69]

New policy limits hours retirees may work
Save the date: Campus meetings
Submitting an FSA claim? There?s an app for that
2014 W-4 form released
New state minimum wage in effect
Want your W-2 ASAP? Update your address in the portal by Jan. 15
1042-S mailed by March 15
PERA contributions to increase in 2014
CU cuts the checks, moves to paycards
Special payroll replaces hand-drawn warrants

Pay Roles Dec. 2013

Issue No. 7 - Dec. 2013 (Download) [70]

Protect your pay from email scams
Imputed cash award forms due Tuesday
Upcoming 2013, 2014 deadlines
Ask employees to review
W-4s on CU Resources
Final pay, hand-drawn check, pay corrections processes change Jan. 1
Review payroll registers to catch December overpays
Yearly tax reminders

Pay Roles Nov. 2013

Issue No. 6 - Nov. 2013 (Download) [71]

New procedures implemented in 2014
No insurance? Join a CU Health Plan, Nov. 11-22
Preparing to Retire helps set a course for the future
Employee Services to get a digital facelift
SSN procedures return to normal following shutdown
Check international addresses
New phone scam targets taxpayers
Upcoming deadlines
ES holiday closure schedule

Pay Roles Oct. 2013

Issue No. 5 - Oct. 2013 (Download) [72]

Government shutdown affects SSNs
FSA deadline approaching
Jobs at CU debuts social media, new position feed
Changes to UserAlerts
CU Resources to debut Oct. 21
Start Now to Verify Employee Addresses
Employee Tax Withholding Adjustments at Year End

Pay Roles Sept. 2013

Issue No. 4 - Sept. 2013 (Download) [73]

A new, modern CU Resources area will debut in the portal this fall
W-4, Direct Deposit Forms due Monday
Save time: Send employees to portal to complete forms
Happy National Payroll Week!
Know someone who loves working at CU?
Academic Year Reminders
New to Employee Services

Pay Roles Aug. 2013

Issue No. 3 - August 2013 (Download) [74]

International Employees: Tax appointments should be scheduled before first paycheck
Confirm Addresses of Returning Employees
Submit W-4, Direct Deposit Forms ASAP
HRMS Tip: Job Approval Status
Academic Year Reminders for 2013

Pay Roles July 2013

Issue No. 2 - July 2013 (Download) [75]

401(a) plan open to new employees
Verify new hire SSNs
Rehired employees: submit new forms
Annual leave sweeps finalize in July
Wage assignments processed by ES
Salary Data Uploaded
JobsatCU Update: Data feeds under construction
New to HRMS and Payroll

Pay Roles June 2013

Issue No. 1 - June 2013 (Download) [76]

Jobs At CU now feeds to HRMS
Pay date for June is July 1
A new name for PBS ...
... & a new newsletter
New ES website to debut this summer
Enter salary uploads
Use May leave sweep report to ensure accurate balances
Fiscal year-end payroll processing
Fiscal Year 12-13 end reminders

Source URL: http://www.cu.edu/employee-services/pay-roles-newsletter

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[2] http://www.cu.edu/employee-services/new-special-cycle-pay-process-improve-efficiency
[3] http://www.cu.edu/employee-services/faculty-must-submit-election-forms-july-10
[4] http://www.cu.edu/reminder-business-partner-meetings-july-21-24
[5] http://www.cu.edu/sites/default/files/july-2014-payroles.pdf
[6] http://www.cu.edu/employee-services/salary-increases-available-july-2-hrms
[7] http://www.cu.edu/employee-services/view-compensation-history-portal
[8] http://www.cu.edu/employee-services/june-payday-july-1
[9] http://www.cu.edu/employee-services/scope-work-form-changes-works
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[11] http://www.cu.edu/employee-services/deadline-use-or-lose-excess-leave-june-30
[12] http://www.cu.edu/employee-services/ask-staff-update-phone-numbers-upgrade
[13] http://www.cu.edu/employee-services/biweekly-rollout-paycards-postponed
[14] http://www.cu.edu/employee-services/july-2014-pay-deadlines
[15] http://www.cu.edu/sites/default/files/june-2014-payroles.pdf
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[18] http://www.cu.edu/employee-services/go-green-complete-w-4-forms-online
[19] http://www.cu.edu/employee-services/ask-employees-update-phone-numbers-portal
[20] http://www.cu.edu/employee-services/get-word-out-employees-about-paycards
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[22] http://www.cu.edu/employee-services/eliminate-confusion-weight-watchers-charges
[23] http://www.cu.edu/employee-services/cu%E2%80%99s-rehired-retirees-lose-leave-july-1
[24] http://www.cu.edu/employee-services/pera-offers-five-workshops-request
[25] http://www.cu.edu/employee-services/sow-forms-changing-july-1
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[43] http://www.cu.edu/employee-services/may-2014-deadlines
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[62] http://www.cu.edu/employee-services/software-upgrade-benefit-cu-business-operations
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[64] http://www.cu.edu/employee-services/educate-new-employees-key-processes
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[67] http://www.cu.edu/employee-services/upcoming-deadlines-0
[68] http://www.cu.edu/employee-services/policies/pay-roles-user-alert-feb-4-2014
[69] http://www.cu.edu/sites/default/files/policies/35396-pay-roles-jan.2014/files/pay-roles-jan.2014.pdf
[70] http://www.cu.edu/policies/pay-roles-dec-2013
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[72] http://www.cu.edu/employee-services/policies/pay-roles-oct-2013
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[74] http://www.cu.edu/employee-services/policies/pay-roles-aug-2013
[75] http://www.cu.edu/employee-services/policies/pay-roles-july-2013
[76] http://www.cu.edu/employee-services/policies/pay-roles-june-2013