



EMPLOYEE SERVICES

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[Home](#) > Resources

Resources ^[1]

- [Assignments and Materials](#)
- [Directions](#)
- [Selected Reading Resources](#)

Presentations, worksheets, case studies, etc. are provided below, organized by workshop date.

August 11 and 12 - Retreat - Denver

- [Communicating Difference Matters](#) ^[2] by Brenda Allen
- [Emotional Intelligence in Communication](#) ^[3] by Barbara Lawton
 - Supplemental Reading by Fred Kofman
 - [Emotions - Understanding the Basics](#) ^[4]
 - [Unconditional Responsibility](#) ^[5]
- [Real Colors Presentation](#) ^[6] by Brett Rogers and Lauren Harris

September 18 - System Administration - 1800 Grant St., Denver

- [About the CU System website](#) ^[7]
- [CU Data Made Simple](#) ^[8] - Todd Saliman, Vice President and Chief Financial Officer
- [Contact Information for the Office of Government Relations](#) ^[9]
- [Business of Higher Education](#) ^[10]

October 9 - UCCS - 1420 Austin Bluffs Pkwy., University Center, Rm. 303

- [Agenda](#) ^[11]

November 13 (Part 1) - Advancement - 8:30-11:15 - 1800 Grant St., 1st Floor CR, Denver

November 13 (Part 2) - Excellence in Leadership Luncheon and Lecture -

11:30-1:30 - Brown Palace Hotel

January 22 - Boulder - 8:00-3:30 - Flatirons Room, Center for Community, Boulder

February 26 - Government Relations and the Legislature - 8:00 - 12:00 - Colorado State Capitol, Denver

March 11 - Anschutz Medical Campus - 8:00 - 3:15 - 12850 E. Montview Blvd., Skaff Conference Room, Fourth Floor, Room 4000

April 15- CU Denver and Closing Reception- Denver

General directions to each campus and system administration are provided below.

- [University of Colorado Anschutz Medical Campus](#) [12]
- [University of Colorado Boulder](#) [13]
- [University of Colorado Colorado Springs](#) [14]
- [University of Colorado Denver](#) [15]
- [System Administration](#) [16] (1800 Grant)

Books24x7 is a resource offered through SkillSoft that provides thousands of complete, online books. The books listed below are available on Books24x7. Additionally, some of the books have an executive summary available as a pdf download. Click the "Summary" links below to access.

For help using Books24x7, [click here](#) [17].

- Covey, Stephen R, *The Speed of Trust: The One Thing That Changes Everything*. Free Press. 2006. ([Summary](#) [18])
- Gardner, Howard, *Five Minds for the Future*. Harvard Business School Press, 2006.
- Goleman, Daniel, *Working with Emotional Intelligence*. Bantam Dell, 2006. ([Summary](#) [19])
- Kotter, John P. and Dan S. Cohen, *The Heart of Change: Real-Life Stories of How People Change Their Organization*. Harvard Business School Press, 2002. ([Summary](#) [20])
- Kotter, *A Sense of Urgency*. Harvard Business School Press, 2008. ([Summary](#) [21])
- Kouzes, James and Barry Posner, *The Leadership Challenge*. Jossey-Bass, 2007.

Groups audience:

Employee Services

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Links:

- [1] <http://www.cu.edu/employee-services/leadership/excellence-leadership-program/resources>
- [2] http://www.cu.edu/sites/default/files/ELP_WS_2015.pdf
- [3] http://www.cu.edu/sites/default/files/EI_in_communication.pdf
- [4] http://www.cu.edu/sites/default/files/Emotions_understanding_the_basics.pdf
- [5] http://www.cu.edu/sites/default/files/Unconditional_Responsibility_by_Fred_Kofman.pdf
- [6] <http://www.cu.edu/sites/default/files/realcolorspresentation.pdf>
- [7] <http://www.cu.edu/about-cu-system>
- [8] <http://www.cu.edu/budgetpolicy/cu-data>

- [9] <http://www.cu.edu/office-government-relations/staff-and-contact-information>
- [10] <http://www.cu.edu/sites/default/files/2015BusinessofHigherEd.pdf>
- [11] http://www.cu.edu/sites/default/files/agenda_0.pdf
- [12] http://www.cu.edu/sites/default/files/driving_directions_anschultzmedcampus.pdf
- [13] http://www.cu.edu/sites/default/files/driving_directions_boulder.pdf
- [14] http://www.cu.edu/sites/default/files/driving_directions_coloradosprings.pdf
- [15] http://www.cu.edu/sites/default/files/driving_directions_cudenver.pdf
- [16] http://www.cu.edu/sites/default/files/driving_directions_system_0.pdf
- [17] http://www.cu.edu/sites/default/files/bks247_overview.pdf
- [18] <http://www.cu.edu/sites/default/files/ExecTrust.pdf>
- [19] <http://www.cu.edu/sites/default/files/ExecWorkingEI.pdf>
- [20] <http://www.cu.edu/sites/default/files/ExecHeartChange.pdf>
- [21] <http://www.cu.edu/sites/default/files/ExecUrgency.pdf>