



University of Colorado

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EMPLOYEE SERVICES

Published on *University of Colorado* (<http://www.cu.edu>)

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Jobs at CU for Administrators ^[1]

Administrative access to Jobs at CU is provided to University of Colorado personnel who support recruitment within their departments. All users must complete the following course before access will be granted:

Required Training

- Fiscal Code of Ethics online training ([accessed through SkillSoft](#) ^[2])
- Human Resources: CU PeopleAdmin/JobsatCU training ([accessed through Skillsoft](#) ^[2])
- Information Security: CU Information Security and Privacy Awareness ([accessed through Skillsoft](#) ^[2])

Requesting Access

If you have an HRMS PeopleSoft user ID with PPL access, your certification at the end of the online tutorial will be sufficient in requesting business partner access.

Those who do not currently have business partner access in the HRMS, or those who are requesting campus HR access, must also submit the [Jobs at CU Security Access Form](#) ^{[3],[4]} (Please use the Internet Explorer browser for this interactive form)

Other Access

If you want to access University of Colorado job openings, please visit www.jobsatcu.com ^[5] and click on [Search Jobs](#) ^[6].

For further information, please email jobsatcuhelp@cu.edu ^[7] or call [303-860-4200](tel:303-860-4200) ^[8], option 5.

Source URL: <http://www.cu.edu/employee-services/jobs-cu-administrators>

Links:

- [1] <http://www.cu.edu/employee-services/jobs-cu-administrators>
- [2] <http://www.cu.edu/employee-services/policies/skillsoft-training-access>
- [3] <http://www.cu.edu/sites/default/files/policies/docs/jobsatcu-SecForm.pdf>
- [4] <http://www.cu.edu/employee-services/policies/jobs-cu-security-access-form>
- [5] <http://www.jobsatcu.com/>
- [6] <https://www.jobsatcu.com/postings/search>
- [7] <mailto:jobsatcuhelp@cu.edu>
- [8] <tel:+13038604200>