## Tuition Assistance Benefit for Employees [1]

Eligible employees may receive nine (9) waived credits for eligible courses at any CU campus per academic year.

Tuition Assistance Benefit highlights for **EMPLOYEES** 

- You must be eligible for benefits [2]. This means you must meet all of the following criteria:
  - Work in a regular, non-temporary position.
  - Work 20 hours or more per week (a 50% or greater appointment).
  - Be in an eligible job code [2]. In most instances, if you are eligible for medical benefits, you are eligible for the Tuition Assistance Benefit.
- Employees must fill out a Tuition Assistance Benefit application each semester they intend to use it.
- Credits are counted from the fall semester through the following summer.
  - o Credits can be used in one semester or throughout the academic year.
  - Unused credits do not carry over.
- Employees may take undergraduate or graduate courses, if space is available.
- Employees cannot split the Tuition Assistance Benefit with their dependent in the same academic year. You must choose who will use the benefit for the academic year.
   Whoever uses the benefit first in the academic year is designated as the recipient for the entirety of the academic year.
- Employees cannot split the Tuition Assistance Benefit between two different CU campuses in the same semester. However, employees can utilize the Tuition Assistance Benefit at a different CU campus each semester.
- Eligible CU employees cannot combine their Tuition Assistance Benefit with their spouse's Tuition Assistance Benefit nor another eligible CU employee's Tuition Assistance Benefit. Eligible CU employees must use their own Tuition Assistance Benefit.
- Employees must wait to enroll according to their campus of registration's rules or they
  will be deemed ineligible for the Tuition Assistance Benefit for the current semester.
  Employees may register seven (7) calendar days prior to the first day of the semester
  or the first day of class, whichever is earlier. The applies to both undergraduate and
  graduate courses.
- Course exclusions: audits, study abroad, Continuing Education, Extended Studies, the mini-MBA, the Executive MBA program, the One-Year MBA program, CU Boulder's Part-Time Evening MBA program and CU Boulder degree programs on Coursera.
- For CU Anschutz, only Public Health, Nursing and Graduate School courses are eligible. The School of Medicine, Physician Assistant Program, Dental School and Anesthesiologist Assistant Program are not eligible for the Tuition Assistance Benefit.
- The employee is responsible for student fees, and fees vary by campus.
- The tuition assistance may be subject to taxation [3] and may affect financial aid.
- For Colorado residents, each undergraduate student must apply for the College Opportunity Fund (COF) and pay the difference if COF is exhausted. Residents attending CU Boulder must also authorize the COF. Check your campus page for all deadlines.

## **Groups audience:**

**Employee Services** 

## Right Sidebar:

ES: Benefits & Wellness - TWB Policies, Details and Contact

**Source URL:** <a href="https://www.cu.edu/employee-services/benefits-wellness/current-employee/tuition-assistance-benefit">https://www.cu.edu/employee-services/benefits-wellness/current-employee/tuition-assistance-benefit</a>

## Links

[1] https://www.cu.edu/employee-services/benefits-wellness/current-employee/tuition-assistance/tuition-assistance-benefit [2] https://www.cu.edu/docs/benefit-eligibility-matrix [3] https://www.cu.edu/employee-services/benefits-wellness/current-employee/tuition-assistance/taxes