

## **ChartField Request: Account** <sup>[1]</sup>

**Effective Date: 07/01/2023** (*Updated Funds list / for new Account requests, added attestation that Chart of Accounts <sup>[2]</sup> was reviewed*)

### **Purpose:**

To request additions or changes (modifications, inactivations, or reactivations) to **Account** ChartField values.

- For SpeedType, Program, or Subclass requests, use the ChartField Request: SpeedType, Program, Subclas <sup>[3]</sup>s form.
- For Organization requests, use the ChartField Request: Organization <sup>[4]</sup> form.
- For Project requests, use the ChartField Request: Project <sup>[5]</sup> form.

### **Related Resource:**

Chart of Accounts <sup>[6]</sup>

### **Download the form:**

#### **Files:**



ChartField Request: Account <sup>[7]</sup>

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**Source URL:**<https://www.cu.edu/controller/policies/chartfield-request-account>

#### **Links**

[1] <https://www.cu.edu/controller/policies/chartfield-request-account>

[2] <https://www.cu.edu/controller/accounting-finance/chartfields-attributes>

[3] <https://www.cu.edu/controller/policies/chartfield-request-%E2%80%93-speedtype-program-subclass>

[4] <https://www.cu.edu/controller/policies/chartfield-request-organization>

[5] <https://www.cu.edu/controller/policies/chartfield-request-projects>

[6] <https://www.cu.edu/controller/accounting-finance/chartfields-attributes/chart-accounts>

[7] <https://www.cu.edu/sites/default/files/policies/1152-chartfield-request-account/files/form-cfr-account-070123-funds-coa-review.xlsx>