

Assigning Delegates ^[1]

Purpose

The Role of Delegates

An officer can assign some aspects of the Fiscal Certification process to one or more delegates.

A delegate can:

- Set due dates for direct rollups in the officer's population
 - Monitor Fiscal Certification completions of direct and indirect rollups in the officer's population
 - Monitor Fiscal Assessment completions of direct and indirect rollups in the officer's population
- Delegates cannot add or delete other delegates.

Delegates – with the exception of Controller delegates – cannot view Exceptions (comments made by the officer's direct rollups). Delegates cannot complete the Fiscal Certification statement for the officer.

Download the Assigning Delegates Step-by-Step below

Source URL: <https://www.cu.edu/controller/policies/assigning-delegates>

Links

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