

Acting as a Delegate ^[1]

Purpose

The Role of Delegates

An officer can assign some aspects of the Fiscal Certification process to delegates, who can:

- Set due dates for direct rollups in the officer's population
- Monitor Fiscal Certification completions of direct and indirect rollups in the officer's population
- Monitor Fiscal Assessment completions of direct and indirect rollups in the officer's population

Delegates cannot add or delete other delegates. Delegates – with the exception of Controller delegates – cannot view Exceptions (comments made by the officer's direct rollups). Delegates cannot complete the Fiscal Certification statement for the officer.

Download the Acting as a Delegate Step-by-Step below

Source URL: <https://www.cu.edu/controller/policies/acting-delegate>

Links

[1] <https://www.cu.edu/controller/policies/acting-delegate>