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EMPLOYEE SERVICES

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Update Address in Modify a Person

Follow these instructions on updating the home and mailing addresses of employees and persons of interest (POI/university affiliates).

Note: The screen shots used in this guide may not be representative of your access.

Files:



[Update-Address-in-ModifyPerson.pdf](#)^[1]

Source URL: <http://www.cu.edu/employee-services/policies/update-address-modify-person>

Links:

[1] http://www.cu.edu/sites/default/files/policies/docs/Update-Address-in-ModifyPerson_1.pdf