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EMPLOYEE SERVICES

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Hire Retiree

Learn how to hire a University of Colorado retiree through this guide.

When an employee retires, Employee Services automatically sets up an active job record to track retirement benefits. If the retiree returns to work at the university during retirement, use "Add Employment Instance" to rehire.

The job record is reserved for tracking retirement benefits and cannot be used to rehire.

Note: The screen shots used in this guide may not be representative of your access.

Files:



[Hire-Retiree.pdf](#)^[1]

Source URL: <http://www.cu.edu/employee-services/policies/hire-retiree>

Links:

[1] http://www.cu.edu/sites/default/files/policies/docs/Hire-Retiree_0.pdf