



University of Colorado

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**EMPLOYEE SERVICES**

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## Security Access Coordinator - HRMS

Each campus has designated a Human Resources Management System (HRMS) access coordinator who is responsible for reviewing requests for individual operator access to the system.

The campus security/access coordinator can add security profiles to allow access, remove security profiles to prevent access, and accept or reject a request to change an access profile. Only after the campus HRMS access coordinator has approved a request will HRMS security be changed.

To add, remove, or change an operator's security access, fill out and submit a new [Security Access Request Form](#) [1]. (Note: This form may not open in Safari or Chrome Web browsers.)

See a list of the [HRMS access coordinators for each campus](#) [2].

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**Source URL:** <http://www.cu.edu/employee-services/security-access-coordinator-hrms>

**Links:**

[1] <https://content.cu.edu/ums/security/CUonly/AMPS/Forms/HRMS-Access-Req.pdf>

[2] <https://content.cu.edu/ums/security/CUonly/AMPS/hrcoor.php>