



EPUS Committee Meeting
October 11, 2013, 10:00 a.m. – 12:00 p.m.
1800 Grant St, 6th Floor Denver Conference Room

Meeting Minutes

Attending: Randall Fullington, Andreas Hoenger, Sue Byerley, Thomas Spahr, Sarah Fields, Larry Cunningham, Melinda Piket-May, Isabella Muturi Sauve, Max Trotter, Ravinder Singh

On the phone: RL Widmann, Terry Boulton, Rebecca Hunt

Discussion on Administrative Policy Statements (APSs)

Implementing Program Discontinuance (APS 1015)

The committee suggested the following changes:

- Severance pay as noted under section G does not constitute State law and should not be included in the APS.
- Keep the following sentence '*...for educational, strategic realignment, resource allocation, budget constraint, or combinations of educational, strategic, and/or financial reasons when tenured or tenure-track faculty appointments are to be terminated...*' under section II A. Add text that aligns with AUUP guidelines. R L, Terry & Ravinder to develop text and circulate to members.
- The committee unanimously agreed to keep the last two paragraphs of section II A as they are.
- In section II D, amend sentence on optional retirement to: '*...eligible faculty members shall have the option to retire according to University policies...*'
 - Add reference to the APS on the Early Retirement Program.
 - Keep the appendix and preface it with the following text: '*...a non-exclusive list of items that may be considered before program disclosure for education reasons include...*'

Under section B II 5, members noted that both tenure track and non-tenure track faculty need to be considered for termination in the case of program discontinuance.

Roles and Responsibilities of Department Chairs (APS 1026)

The following changes were suggested:

- Move the current introduction statement to the last page under 'History' and make a clear case of what the APS is about in the introduction section.
- Develop a new APS on multidisciplinary programs and note that the new policy refers to programs within a single department.
- Under section II 1 a, change sentence to '*The chair is expected to articulate the goals of the department, both within and outside the department...*'

The committee approved the policy with the suggested changes.



Implementation of Regent Policy on Program Review (APS 1019)

The committee noted that the introduction is not consistent with the content of the APS. It does not specify whether the APS is applicable to either programs or departmental units.

The committee agreed to continue discussing the APS at the next meeting.

Faculty Council Chairs Report, Melinda Piket-May

Melinda reported that efforts were still underway to change the title of service to 'Leadership & Service' and added that she will inform the committee when a formal change to the title was made. Melinda clarified that the title would change independent of the APS on service.

Chair's Report, Ravinder Singh

Ravinder reported that the Regents Awards Committee is initiating a Regents Scholar Award and has requested that a subcommittee be formed to work on the new award. He added that he will keep members updated on the award.

Adjournment

There being no other business, the meeting was adjourned. The next meeting will be on October 25, 2013 in the Denver conference room of 1800 Grant St. Denver, CO.