

**Communication Committee Meeting  
October 17, 2014  
11:00 a.m. – 1:00 p.m.  
Denver Conference Room**

**Meeting Minutes**

**Attending:** Mark Malone, Andrea Hutchins, Laura Borgelt, Cathy Beuten, Jay Dedrick, Ken McConnellogue, and Isabella Muturi Sauve.

**On the phone:** Christina Martinez, David Lyons

**Faculty Council Update,** Laura Borgelt

Laura gave an update on HB 1319 and requested discussion items for the October 30, 2014 Faculty Council meeting with the Regents Bosley and Gallegos.

**CU Connections Website Update,** Ken McConnellogue

VP Ken reported that the CU Connections new website was still under construction with rollout expected in Spring 2015. Ken went on to discuss system communications, including the goal of achieving a more coordinated flow of information. A lengthy discussion followed, in which members reported that too many communications are sent/received by faculty and staff. Committee members agreed to take inventory of all email communications received over a two week period starting on October 20, 2014. These emails will be forwarded to Isabella who will compile and report the findings during the November 20, 2014 meeting.

System representatives on the committee will also take inventory of the communications received at the system level and report out during the same meeting.

**Faculty Communication Plan**

The committee agreed to finalize the communication plan and present it to the Faculty Council during the December 4<sup>th</sup> meeting. The plan will also detail strategies for accomplishing stated goals.

**Adjournment**

There being no other business, the meeting was adjourned. The next meeting will be held in the Denver conference room on November 20, 2014.