



EPUS Committee Meeting
October 24, 2014, 10:00 a.m. – 12:00 p.m.
1800 Grant St, Denver Conference Room

Meeting Minutes

Attending: Ravinder Singh, Andreas Hoenger, Sarah Fields, Patrick Kruger, Larry Cunningham, Rick Collins, Mark Malone, Emilia Broce

Others attending: Dan Jones

On the phone: Terry Boulton, David Thompson and Sue Byerley

Discussion on administrative policy statements

Providing and Using Information Technology (APS 6001), Electronic Signatures and Transactions (APS 2008) and Use of Electronic Communications (APS 6002)

Ravinder Singh and Dan Jones discussed the revised draft of the policy “Providing and Using Information Technology” (APS 6001). The committee made additional suggestions for changes, and Dan will review “Providing and Using Information Technology” (APS 6001) to make the necessary changes. After reviewing the document, there was a vote amongst the committee members present at the meeting and on the phone for temporarily accepting the changes made to the document. The committee voted to unanimously approve the revised version of APS 6001.

The committee briefly reviewed APS 2008 and APS 6002, and voted on the motion to temporarily accept changes to both policies. The motion passed unanimously.

Approval of minutes

Minutes of the May 2, 2014 and September 12, 2014 were approved unanimously.

Adjournment

There being no other business, the meeting was adjourned at 11:25 am. The next meeting will be held Friday, November 14, 2014, from 10:00 a.m. to 12:00 p.m.