



Short-Term Disability – Faculty and University Staff

What is Short-Term Disability?

If you are unable to work due to illness or injury, CU's Short-Term Disability benefit is available. University Staff and Faculty voluntarily sign up for this benefit during their New Hire enrollment period or during Open Enrollment. Rates can be found [here](#).

How does the benefit work?

If an employee needs to take time off due to illness or injury for a short period of time, they should notify their Human Resources department immediately.

For Short-Term Disability payments to begin, an employee must wait 29 days from the date of disability or the exhaustion of sick leave, whichever is later. Faculty and University Staff can use vacation time, but they do not have to, as it does not affect their disability payments.

How much can I be paid?

Staff and faculty are eligible to receive 60 percent of their pre-disability weekly earnings with a maximum of \$1,500 weekly.

Filing a Short-Term Disability claim

If you would like to use your Short-Term Disability, please need to notify Human Resources. From there, you'll be directed to a Benefits Counselor to discuss how Short-Term Disability works. Benefits Counselors can be reached at 303-860-4200, option 3, or email benefits@cu.edu.

Short-Term Disability claim steps:

1. If you are enrolled in Short-Term Disability, the Benefits Counselor will initiate the claim process. Benefits and HR will fill out the Employer's Statement and fax it to Standard Insurance.
2. You and your physician will fill out the Employee/Physician Statement from the Disability Insurance Claim packet and send it to Standard Insurance.
3. Standard Insurance will review and send confirmation of the benefit to you and Employee Services' Benefits Office.
4. Payments will be mailed to you.

