How to map a network drive

University of Colorado

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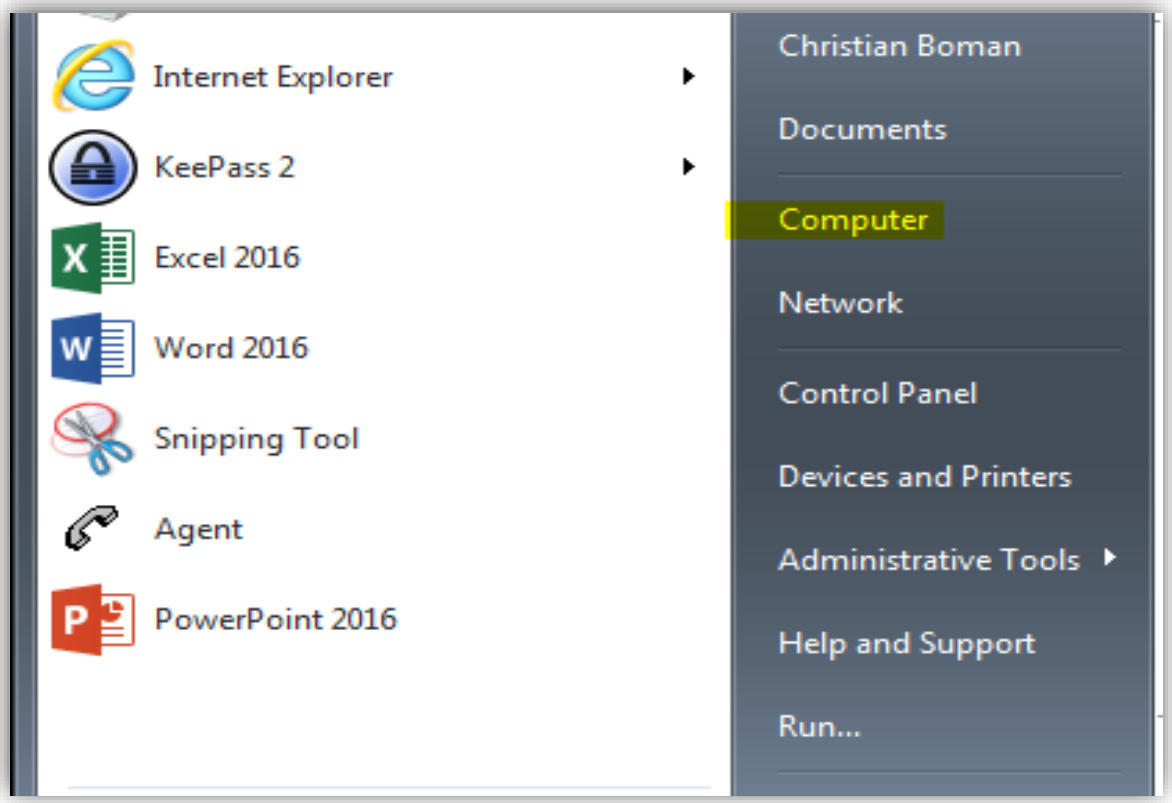
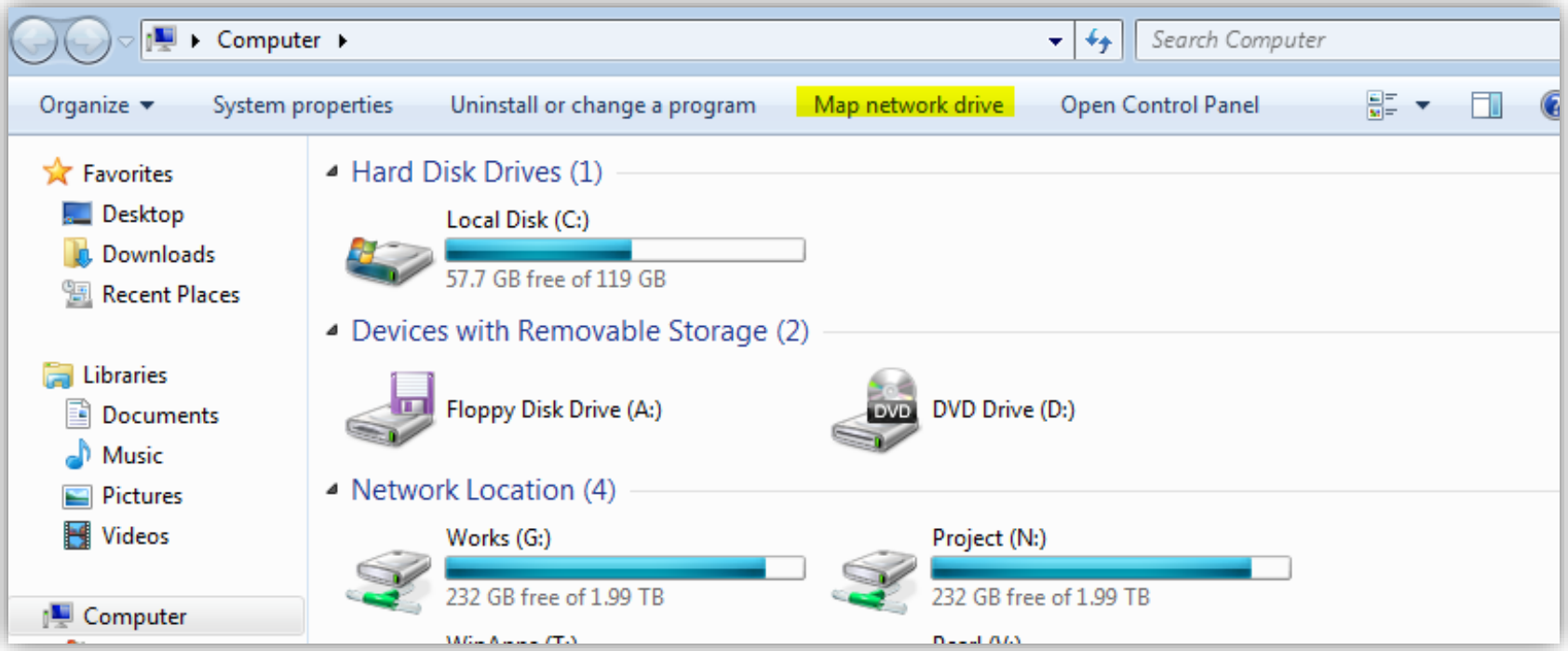
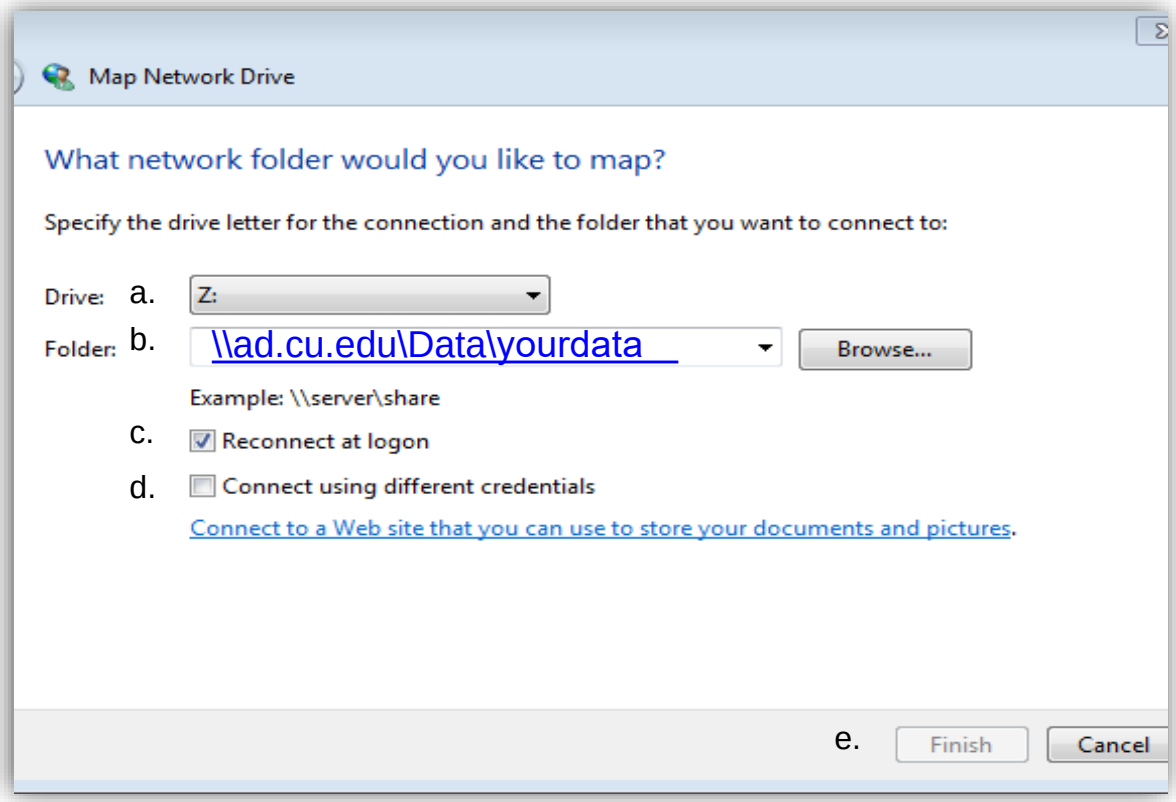
1. Open the Start menu and select Computer.



2. In the Computer window, click on Map Network Drive in the tool bar.



4. Configure the drive mapping

a. Choose a drive letter (already mapped drive letters will be unavailable).
b. Enter the path to the file share (for example, \\ad.cu.edu\Data\yourdata)
c. If you want this mapping to persist across logins, then check the Reconnect at logon box.
d. If you have permissions to the share as a different user, then click “Connect using different credentials.”
e. Click Finish.