



University of Colorado Staff Council Meeting Minutes

December Minutes – Teleconference Thursday, December 15, 2016

10:00am Call to Order Roll Call Present

Table with 3 columns: Last Name, First Name, Campus. Lists 14 staff members present at the meeting.

Not Present

Table with 3 columns: Last Name, First Name, Campus. Lists 4 staff members not present at the meeting.

10:10 am Approved November UCSC Minutes Treasurer’s report

- Gift Cards paid
• Please submit travel expenses

10:15 am Chair’s report – Denise Thomas

- Nothing at this time

10:20 am Committee Updates

- Policy Committee
o Parental Leave & Code of Conduct
o Conflict of Interest & Faculty Development/Mentoring
o The website is live (Anja sent hyperlink); 5 of 90 policies are ready to go
o Denise ► Please share with your campus councils so they can participate in the review
• Survey Committee
o Timeline update: Divided up comments for separating out into quantifiable units; Conference call in January to review status; hope to have comments data and high level report/overview ready for February UCSC meeting

- Reached out to Boulder IR group to assist with data review and reporting; will update once we connect
- **SEA**
  - **Awards**
    - Website update
    - Nomination form available early January
    - Nancy needs to connect with John about getting access to form before it goes live
    - Goal: January 27<sup>th</sup> deadline with February 10<sup>th</sup> extension
    - UCSC recognition still under review; let's postpone finalizing this until February meeting
    - Need to confirm process/who will manage communications/email blasts
    - Cynthia will write something in CU Connections in January
  - **Programming for UCSC Day in April**
    - Morning
      - Campus Reports
      - Raffle Gifts
      - Activity?
    - Afternoon
      - Awards
      - Nancy ► When do we present the UCSC recognition award? Decision: Present at beginning of lunch, not as part of main ceremony
      - Anja ► Agenda from last year is in the Box folder

#### Day at the Capital

- Tuesday, March 21<sup>st</sup> (All SCs invited, please communicate and save the date)

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#### 10:40 am Working Group Updates

- **Tuition Benefit Task Force** (Tara and Gaylynn)
  - Pilot Program Proposal and supporting documents sent to President for review and approval
- **Paid Parental Leave** (Ashley)
  - **First Meeting:** Passionate group
    - Reviewed Presentation
    - Established goals
    - Looking into Survey data
    - Established subgroups to research comparable institutions and existing programs
  - Identifying what resources already exist and what we still need
  - **Next Meeting:** (December 20<sup>th</sup>)
    - Plan to Outline lists of groups/organizations to research
    - Refine end-goals (recruiting tool?)
    - Establish timelines/deadlines
  - **Denise** ► Reiterate equity for all staff (University and Classified)
  - **Anja** ► Consider partnership with Faculty group (Ravender); Do they already have research? What about 12 month faculty?

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#### 11:00 am Campus Updates

- **Boulder**
  - Successful Staff Appreciation Breakfast (with food drive)
  - Preparing for YOS event at end of January
- **UCCS**
  - Professional Development Committee, looking into Leadership trainings
  - Staff Lunch
  - Quarterly Employee of the Month

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- Feb. 3<sup>rd</sup> Staff Enrichment Day
  - End of Year Appreciation Event
  - Preping for Milo's visit

- **Denver/AMC**

- YOS now by HR (with SC assistance – Working Group); no date yet
- Personal Development: Unconscious Bias Workshop by Dr. Brenda Allen
- Coat Drive (500+)
- 2 Day Event with Food Bank of the Rockies
- Working Group and Subcommittee break-out sessions

- **System**

- YOS/President's Employee of the Year Award in November
- Give Denver (Holiday Gift Drive); focused on families
- Meeting January to discuss goals for the rest of the year

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2:00pm

- **Adjourn**
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