**System Staff Counsel Meeting Minutes**

**Thursday, November 12, 2020**

**Zoom Meeting**

In Attendance:

1. Laura Isacco
2. Tanya Cohen
3. Stacy Gomez
4. Katie Princo
5. Kayle Lingo
6. Grace Shattuck
7. Christina Beck
8. Mayank Mittal
9. Phillip Curry
10. Tara Dressler
11. Bethany Highfill
12. Nate Dietrich
13. Kit Barwick
14. Candace Cyrus
15. Dave Korman

Absent: HR Representative

Regular Monthly System Staff Council meeting called to order at 9:03 am by Katie.

Second Stacy

Approval of the Agenda:

*Motion to Approve* by Grace

*Seconded* by Stacy

Approval of the Minutes:

*September Minutes Approved by Kayle*

*Seconded by Beth*

*October Minutes Approved by Stacy*

*Seconded by Tara*

OFFICER REPORTS

Chair/Vice Chair Report: Katie

* Janet has stepped down from SSC.
  + Her seat will not be filled.
    - Due to COVID the Council had an extra member.
      * SSC still has a full 15 member council (15 members)
    - If possible, we want to avoid out of term election.
      * Direct interested employees to run in the 2021 election.
  + Any system employee can serve on a committee without being a member.
    - This has never been done, but the council is prepared for it.
      * Let Bethany and Katie know of any concerns or suggestions.

Kathy Update – Bethany

* Halloween Event
  + The President’s Office gave this event to SSC due to COVID workloads.
    - They routed the event email to the building without SSC’s review.
    - The President’s office will host the event next year.
  + The event and costume contest had a lot of participation.
* Colorado Combine Campaign – Stacy
  + Combine is facilitating the virtual event this year, and SSC will be assisting.
  + Stacy has been working on the communications for this event.
    - Leonard routed the communications in previous years.
      * Katie will share the final draft with Kathy and will work with her to determine this year’s process.
    - There are many different types of charities on the list
      * Kathy requested links to different charities.
        + The link below will be added to the communication.

<https://www.coloradocombinedcampaign.org/take-20-virtual-nonprofit-fairs.html>

The link will also be added to the outreach section.

* + - This will be highlighted in the outreach section of the next newsletter.
    - Tara shared the 2019 CCC calendar with improvement notes.
* Notes from these meetings will be saved in Teams so everyone can view them.
* President Benson’s Exit
  + There have been multiple CORA requests for meeting minutes regarding Benson’s exit.
    - The Colorado Sunshine Law – generally requires that any state or local governmental body that meets to discuss public business or to take formal action do so in meetings that are open to the public.
      * The law states that a gathering of a quorum or three or more individuals of a local body constitutes a meeting.
  + There were no notes stating that there was a plan for his removal.
* Kathy’s Updates –
  + There is a new Vice President of IT.
  + Plans are being created to make student health more consistent across campuses.
  + Office moves are in the works.
    - Everyone should be moved out of their old space after this week.
      * May be some flexibility after Leonard’s email removing the return to office date.
  + Employee climate surveys are currently being reviewed.
  + Staff Burnout is a current concern.
    - H&W may be able to help this initiative.
    - How can SSC help?
      * Volunteer time has been approved by Kathy and Ashley Eschler
        + A communication will be added to the next newsletter.
  + Since there hasn’t been an opportunity to welcome and show appreciation to our new employees during quarantine the President’s Office wants to put on a “Welcome to 1800 Grant” virtual event.
    - It will give an overview of what the building does office by office.
    - Round Table/Open Discussion:
      * Katie will route ideas to Kathy and the group.

Treasurer Report: Nate

* No update.

COMMITTEE REPORTS

Brown Bag: Tara

* No updates
* The next meeting is scheduled for after Thanksgiving.
* The next event in January.

Events: Candace

* President’s Employee of the Year Awards
  + The event went really well.
  + The group met yesterday.
    - Candace will send out a Thank you email with photos.
    - Tara has the video from the event.
  + Events is working with the President’s Office for this year’s holiday party.
  + The next SSC event will be in March.

Diversity, Inclusion and Outreach: Dave

* We are supporting Florence Crittenton again this year
  + The Holiday Drive starts on December 16.
    - System will be helping 19 families this year.
  + Employees can send gifts directly to the families, drop them off at 1800 grant, or dropping off at FloCritt.
  + Communications will send out a highlight email regarding the event.
  + We are also participating in a Toy Drive with Channel 4 News.
    - Employees need to take a picture of themselves donating.

Communications: Kayle

* Committee content needs to be sent to Communications by next Friday, 11/20.
* The newsletter will go out the last Thursday of the month.

Health and Wellness: Bethany

* The Zoom cooking class was on October 23rd.
  + The event went really well.
  + Photos will be used to promote for the next event.

HR UPDATES

* Equal pay updates will be presented at our next meeting.
* Remote work rules have been sent to Felicity and are awaiting approval from the executive team.

UCSC: Tara

* Today’s Regent meeting.
  + Tara will send the group a link to view.
  + Staff Council and Faculty Council are in agreeance, opposing student refund due to budget constraints.
    - Students have been invited to speak.
  + Ryan will be presenting to the regents that the staff are not ok.
* UCSC is hiring a part time admin.
  + 2nd interviews are next week.
* Treasurer Search
  + Tara is on the committee representing staff
  + The has been an over whelming response for this position.
  + Interviews will be next week.

OPEN FORUM

* President Kennedy will be presenting at the next meeting.
  + Katie will keep everyone posted on content he will be presenting.
* HR will be speaking about equal pay at the next meeting.
* Todd Saliman will be presenting in January.
* Kit – added the Colorado combined to the website.
  + Showed updates from the last meeting.
  + Katie wants us to discuss the mission and vision statement in Teams.

ADJOURNMENT

*Motion* to Approve by Tara

*Seconded* by Kit

*Meeting Adjourned at* 10:55 am *Unanimous Consent* by Council

*Meeting Minutes by* Laura Isacco